

## AGENDA

### COMMITTEE ON COMMUNITY IMPROVEMENT

**September 13, 2005**  
**Aldermen O'Neil, Shea,**  
**Garrity, Smith, Lopez**

**Following Committee on Traffic/Public Safety**  
**Aldermanic Chambers**  
**City Hall (3<sup>rd</sup> Floor)**

1. Chairman O'Neil calls the meeting to order.
2. The Clerk calls the roll.
3. Ratify and confirm poll conducted August 10, 2005 approving two projects as part of the City's Chronic Drain program: Greek Church Driveway (\$1,800) and President Road #185 (\$1,700).  
**Gentlemen, what is your pleasure?**
4. Update on the usage of West and West Memorial Fields and Gill Stadium.
5. Amending resolution and budget authorization authorizing and appropriating funds in the amount of Two Hundred Fifty Eight Thousand Five Hundred Eighty Seven Dollars (\$258,587) for the 2004 CIP 210704 Public Health Preparedness Program.  
**Gentlemen, what is your pleasure?**
6. Amending resolution and budget authorization transferring, authorizing and appropriating funds in the amount of Five Hundred Thousand Dollars (\$500,000) for FY2004 CIP 612504 Old Wellington Road Apartments Projects.  
**Gentlemen, what is your pleasure?**
7. Amending resolution and budget authorization authorizing and appropriating funds in the amount of Twenty Seven Thousand Two Hundred Seven Dollars Sixty Seven Cents (\$27,207.67) for FY2006 CIP 411606 2005 Homeland Security Grant Program.  
**Gentlemen, what is your pleasure?**

8. CIP Budget Authorizations:

210105 Homeless Health Care

411106 Weed 'N' Seed

**Gentlemen, what is your pleasure?**

9. Communication from Kevin Sheppard, Deputy Public Works Director, seeking the Committee's review and assistance in finalization of a policy on graffiti removal on private property.

*(Note: Solicitor's office recommends charging a fee for graffiti removal from private property.)*

**Gentlemen, what is your pleasure?**

10. Communication from Kevin Sheppard, Deputy Public Works Director, requesting approval to replace a 1990 S10 Blazer with a surplus U. S. government vehicle for a price of between \$5,000 to \$8,000 with funds coming from the FY06 MER account.

**Gentlemen, what is your pleasure?**

11. Communication from Chuck DePrima, Deputy Director of Parks, Recreation & Cemetery, requesting that funds be transferred from the Public Works Infrastructure Account (CIP 710205) into the Park Facilities Improvement Program (CIP 510005) to allow installation of vertical granite curbing along the west edge of Circular Drive at Derryfield Park.

**Gentlemen, what is your pleasure?**

12. Communication from Robert MacKenzie, Director of Planning, on behalf of the Police Department, seeking approval to submit a letter of intent to obtain a \$137,378 grant to participate in the NH Department of Safety Division of Fire Safety and Emergency Management FY2003 State Homeland Security Exercise and Evaluation Program.

**Gentlemen, what is your pleasure?**

13. Communication from Robert MacKenzie, Director of Planning, providing an update of the Lead Hazard Control Program and the reinstitution of a Housing Rehabilitation Program.

**Gentlemen, what is your pleasure?**

14. Communication from Alderman Garrity requesting the Committee's consideration of the installation of a flashing signal at the intersection of South Beech and Gold Streets due to recent numerous accidents.  
*(Note: referred by the Committee on Traffic/Public Safety on August 23, 2005 for funding purposes.)*  
**Gentlemen, what is your pleasure?**
  
15. Sewer abatement request (836-840 Candia Road).  
*(Note: EPD recommends an abatement in the amount of \$1,393.96 be granted.)*  
**Gentlemen, what is your pleasure?**
  
16. Sewer abatement request (42 Stearns Street).  
*(Note: EPD recommends an abatement in the amount of \$497.55 be granted.)*  
**Gentlemen, what is your pleasure?**
  
17. Sewer abatement request (229-233 Wilson Street).  
*(Note: EPD recommends an abatement in the amount of \$370.45 be granted.)*  
**Gentlemen, what is your pleasure?**
  
18. Communication from Cathy Champagne, President of Jutras Signs and Flags, requesting the Board's consideration and approval of the proposed "Manchester Gateway Arch Project" which will span over Elm Street with an electronic message center sign component to display advertising as well as messages of community interest.  
*(Note: communication from the State of NHDOT has advised that a large portion of Elm Street is classified as an urban federal aid primary highway and, therefore, it is unlikely a permit for such devices could be issued pursuant to RSA 236:69-89).*  
**Gentlemen, what is your pleasure?**

19. On May 3, 2005 the Board of Mayor and Aldermen voted to refer a report of the Committee on Lands and Buildings recommending that the Black Brook/Maxwell Pond Stream Restoration Proposal to the CIP Committee for funding.

**Gentlemen, what is your pleasure?**

### **TABLED ITEMS**

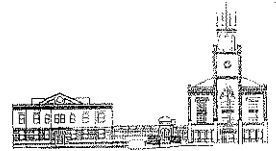
**A motion is in order to remove any of the following items from the table for consideration.**

20. Communication from Aldermen Garrity and O'Neil requesting the Highway Department review the situation at the intersection of So. Willow and So. Maple Streets and report back to the Committee with recommendations for improvements and estimated costs.  
*(Originally tabled 02/18/2005 pending estimate from Highway. Retabled 04/12/2005 pending research by Planning on the availability of South Willow funds.)*
21. Funding for the Weston Tower project.  
*(Tabled 04/12/2005 – referred to Highway (Facilities Division), Parks, Recreation and Cemetery and Planning Departments for review.)*
22. If there is no further business, a motion is in order to adjourn.



# CITY OF MANCHESTER

## Office of the City Clerk



Leo R. Bernier  
City Clerk

Carol A. Johnson  
Deputy City Clerk

Paula L-Kang  
Deputy Clerk  
Administrative Services

Matthew Normand  
Deputy Clerk  
Licensing & Facilities

Patricia Piecuch  
Deputy Clerk  
Financial Administration

### MEMORANDUM

To: Members, Committee on Community Improvement  
Aldermen O'Neil, Shea, Garrity, Smith, Lopez

From: Paula L-Kang *PLK*  
Deputy Clerk

Date: August 10, 2005

Re: Committee Poll

Alderman O'Neil as Chairman of the Committee has authorized a poll be conducted relative to a request of the Highway Department to complete work on two (2) projects as part of the City's Chronic Drain program as follows:

Greek Church Driveway	\$1,800
President Road #185	<u>\$1,700</u>
Total	\$3,500

Please note that Highway has indicated there are sufficient funds to complete this work.

If anyone is in opposition to approving this request, please contact me directly at 624-6480. Thank you.

Enclosure



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**

Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

July 27, 2005

C.I.P. Committee of the  
Honorable Board of Mayor and Aldermen  
C/O Mr. Leo Bernier  
CITY CLERKS OFFICE  
One City Hall Plaza  
Manchester, New Hampshire 03103

Re: Request to Approve Chronic Drain Projects

Gentlemen:

The Manchester Highway Department hereby requests your approval to complete work on the following projects as part of the City's Chronic Drain program:

<b>Project:</b>	<b>Estimated Cost:</b>
Greek Church Driveway	\$1,800
President Road #185	\$1,700
<b>Total:</b>	<b>\$3,500</b>

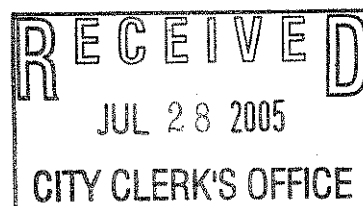
The total materials cost of the proposed work is approximately \$3,500. We have the funds to complete this work. For your use, I have attached an estimates and sketches of each project.

If you have any questions or comments or if I can be of further assistance, please do not hesitate to call.

Very truly yours,

Bruce A. Thomas  
Engineering Manager

c/Frank C. Thomas, P.E.  
Kevin A. Sheppard, P.E.  
Samuel Maranto  
Alderman Michael Garrity  
Alderman Paul Porter  
Alderman Dan O'Neil  
Alderman Michael Lopez



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**ESTIMATE**  
**185 President Road Drain**  
 BAT July 27, 2005

**Project Description:**

This project consists of the installation of a catch basin and 65 LF of pipe.

QUANTITY	UNITS	ITEMS	UNIT PRICE	TOTAL ITEM COST
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**ROADWAY MATERIALS**

5	TON	3/8" Wearing Course	\$30.00	\$152.00
10	TON	3/8" Base Course	\$30.00	\$304.00
73	TON	18" RAP Base	\$3.00	\$220.00

**SUBTOTAL          \$676.00**

**DRAINAGE MATERIALS:**

1	EA	Type B Frames and Grates	\$105.06	\$105.06
1	EA	Round Slab Top 48"	\$80.00	\$80.00
5	VF	48" Dia. Riser	\$38.00	\$190.00
1	EA	48" Dia. Base	\$192.00	\$192.00
9	TON	3/4" Stone	\$7.00	\$61.57
9	TON	Sand Fill	\$1.95	\$18.53
38	LF	15" Dia. HDP Pipe	\$4.45	\$169.10

**SUBTOTAL:          \$816.26**

**MISCELLANEOUS MATERIALS:**

1	CY	Loam (4")	\$10.50	\$10.50
0	CY	Ledge Removal	\$50.00	\$0.00

**SUBTOTAL:          \$10.50**

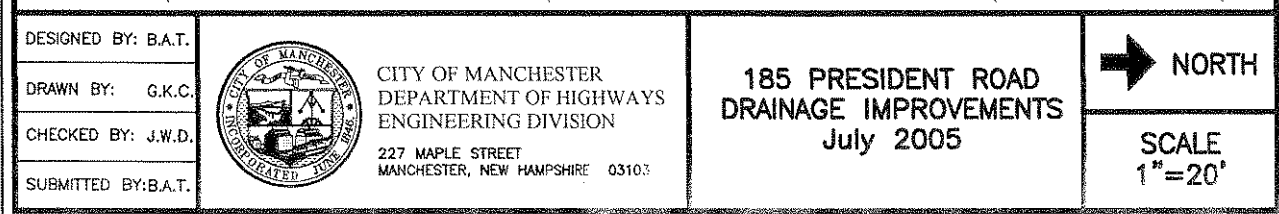
ROADWAY MATERIALS:	\$676.00
DRAINAGE MATERIALS:	\$816.26
MISCELLANEOUS MATERIALS	\$10.50

SUBTOTAL (MATERIALS):    \$1,502.76

ADD 15% (OF VALUE OF MATL.):    \$225.41

**TOTAL (MATERIALS AND SUBCONTRACTS):    \$1,728.17**

**USE:          \$1,750**





3

**ESTIMATE**  
**Island Pond Road Drain at Greek Church**  
 BAT July 27, 2005

**Project Description:**

This project consists of the installation of a catch basin and 65 LF of pipe.

QUANTITY	UNITS	ITEMS	UNIT PRICE	TOTAL ITEM COST
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**ROADWAY MATERIALS**

4	TON	3/8" Wearing Course	\$30.00	\$114.00
8	TON	3/8" Base Course	\$30.00	\$228.00
55	TON	18" RAP Base	\$3.00	\$165.00

**SUBTOTAL          \$507.00**

**DRAINAGE MATERIALS:**

1	EA	Type B Frames and Grates	\$105.06	\$105.06
1	EA	Round Slab Top 48"	\$80.00	\$80.00
5	VF	48" Dia. Riser	\$38.00	\$190.00
1	EA	48" Dia. Base	\$192.00	\$192.00
15	TON	3/4" Stone	\$7.00	\$105.32
16	TON	Sand Fill	\$1.95	\$31.69
65	LF	15" Dia. HDP Pipe	\$4.45	\$289.25

**SUBTOTAL:          \$993.32**

**MISCELLANEOUS MATERIALS:**

5	CY	Loam (4")	\$10.50	\$52.50
0	CY	Ledge Removal	\$50.00	\$0.00

**SUBTOTAL:          \$52.50**

ROADWAY MATERIALS:	\$507.00
DRAINAGE MATERIALS:	\$993.32
MISCELLANEOUS MATERIALS	\$52.50

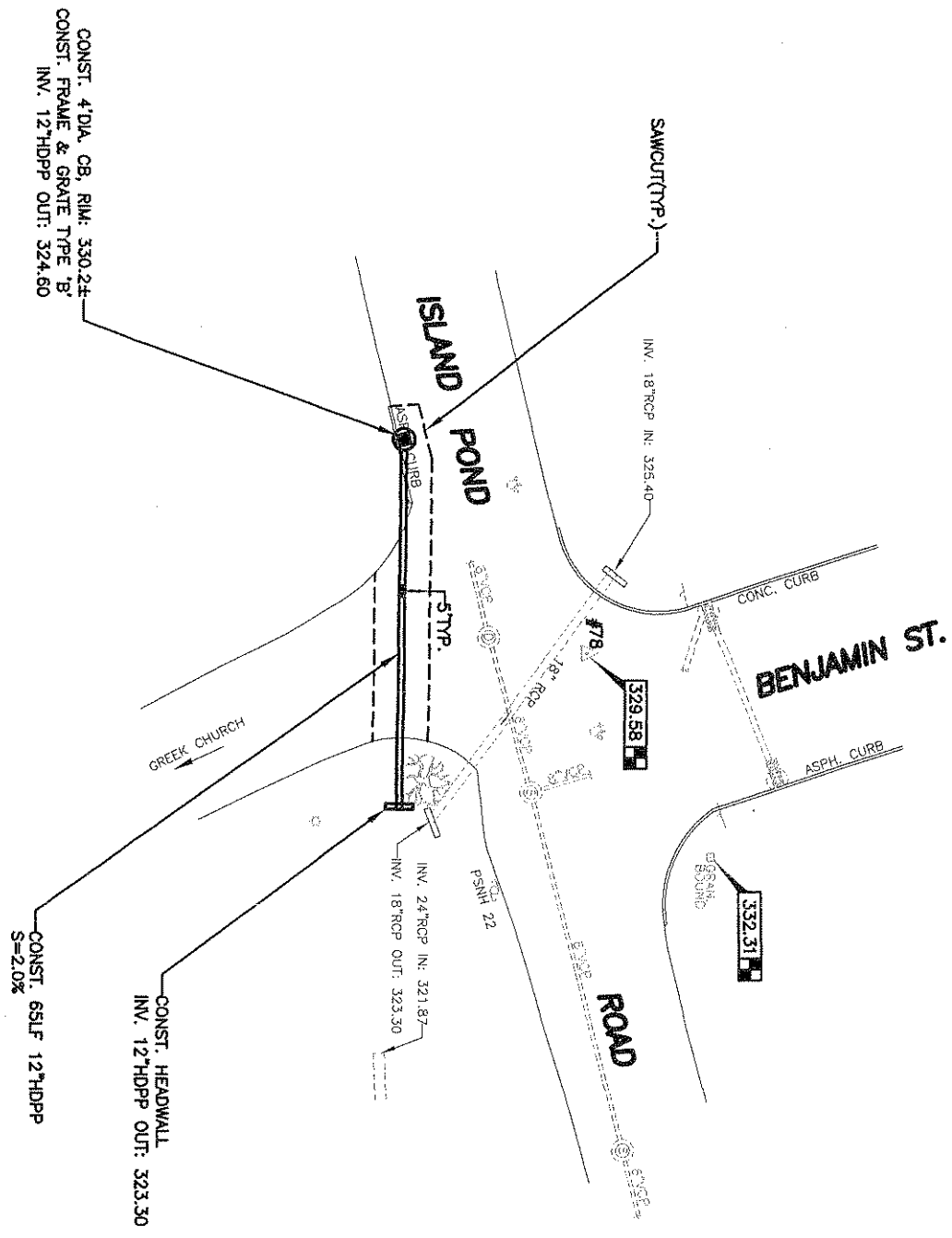
SUBTOTAL (MATERIALS):    \$1,552.82

ADD 15% (OF VALUE OF MATL.):    \$232.92

**TOTAL (MATERIALS AND SUBCONTRACTS):    \$1,785.74**

**USE:          \$1,800**

3




DESIGNED BY: B.A.T.  
DRAWN BY: G.K.C.  
CHECKED BY: J.W.D.  
SUBMITTED BY: B.A.T.



CITY OF MANCHESTER  
DEPARTMENT OF HIGHWAYS  
ENGINEERING DIVISION  
227 MAPLE STREET  
MANCHESTER, NEW HAMPSHIRE 03103

111 ISLAND POND ROAD  
DRAINAGE IMPROVEMENTS  
July 2005

 NORTH  
SCALE  
1"=20'



Greek Orthodox  
Diocese of Boston

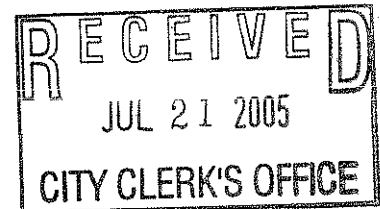
## *Assumption Greek Orthodox Church*

3

July 20, 2005

Board of Alderman  
One City Hall Plaza  
Manchester, NH 03101

Attn: Paul Porter



A special request is being made on behalf of the Assumption Greek Orthodox Church which is located at 111 Island Pond Road to see if a water problem, which occurs especially when it rains, can be rectified to prevent the water from running into the entryway to church grounds and down through the parking lot.

Initially, in 1995 when the church and ground were completed the soil along Island Pond Road west of the entryway was high enough to keep the water running west along the road and not enter the entryway.

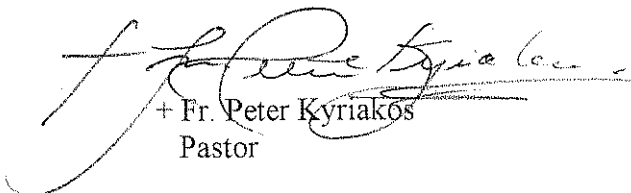
Unfortunately, as time went on the soil was gradually washed away, thereby, causing the rain water to run into the church grounds and into the parking lot.

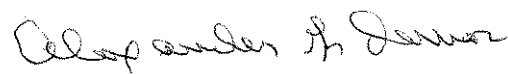
At our annual Greekfest 2004, it rained pretty heavy on Saturday, August 21, causing much water to run east under the large tent. This resulted in people's feet and footwear to get soaked as well as to cause other problems

We ask if a drainage system can be done, or, for the curbside west of the entryway to be raised in order to remedy this problem. Any positive action taken on this matter would be greatly appreciated.

We noticed some blacktop was applied in the ground area indicated. Thank you.

On behalf of the Parish Council,

  
+ Fr. Peter Kyriakos  
Pastor

  
Alexander Demos  
Parish Council Member

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# City of Manchester New Hampshire

*In the year Two Thousand and Five*

## A RESOLUTION

"Amending the FY2004 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Fifty Eight Thousand Five Hundred Eighty Seven Dollars (\$258,587) for the 2004 CIP 210704 Public Health Preparedness Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2004 CIP as contained in the 2004 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to accept funding in the amount of \$258,587 from the New Hampshire Department of Health & Human Services Office of Community & Public Health for the implementation of the Public Health Preparedness Program;

NOW, THEREFORE, be it resolved that the 2004 CIP be amended as follows:

**By increasing:**

FY2004 CIP 210704 Public Health Preparedness Program - \$258,587 State  
(From \$1,000,000 State to \$1,258,587 State)

Resolved, that this Resolution shall take effect upon its passage.

# CIP BUDGET AUTHORIZATION

CIP #: 210704 Project Year: 2004 CIP Resolution: 6/9/2003  
 Title: Public Health Preparedness Amending Resolution: 10/4/2005  
 Administering Department: Health Department Revision: 1

Project Description: Funding to be used to upgrade the Manchester Health Department's preparedness for and response to bioterrorists, outbreaks of infectious disease, and other public health threats and emergencies.

## Federal Grants

Federal Grant: No  
 Grant Executed:

## Environmental

Review Required: No  
 Completed:

## Critical Events

1	Program Initiation	9/2/2004
2	Program Completion	12/31/05
3		
4		
5		

Expected Completion Date: 12/31/2005

## Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$729,543.00	\$0.00	\$0.00	\$729,543.00
Fringes	\$296,900.00	\$0.00	\$0.00	\$296,900.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$80,000.00	\$0.00	\$0.00	\$80,000.00
Overhead	\$5,445.00	\$0.00	\$0.00	\$5,445.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$141,699.00	\$0.00	\$0.00	\$141,699.00
<b>TOTAL</b>	<b>\$1,258,587.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,258,587.00</b>

## Revisions

#1 - Total budget increased from \$712,163 to \$1,258,587 due to the receipt of additional grant funds.

## COMMENTS

Federal State of New Hampshire Department of Health and Human Services. Federal grant amount initially estimated to be \$1,000,000, \$712,163 awarded. \$546,424 of additional grant funds awarded increasing budget to \$1,258,587.

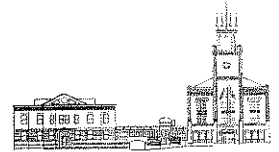


Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie *smf RSM*  
Director of Planning

Date: September 12, 2005

Subject: Health Department – CIP #210704 – Public Health Preparedness

The Health Department has notified us that the City has been approved to receive additional grant funds totaling \$546,424 from the State of New Hampshire Department of Health and Human Services Division Office of Community & Public Health. These funds will be used to upgrade the Manchester Health Department's preparedness for and response to public health threats and emergencies.

As such, we have prepared the appropriate Amending Resolution and budget authorization forms necessary for additional programming.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)

# City of Manchester New Hampshire

*In the year Two Thousand and Five*

## A RESOLUTION

"Amending the FY2004 Community Improvement Programs, transferring, authorizing and appropriating funds in the amount of Five Hundred Thousand Dollars (\$500,000) for FY2004 CIP 612504 Old Wellington Road Apartments Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2004 CIP as contained in the 2004 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, Table 2 contains all sources of Community Development Block Grant, Emergency Shelter Grant, and HOME funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to support the needed development and construction of affordable housing at Old Wellington Road, through a loan to the developer in the amount of \$1,000,000 and;

WHEREAS, existing funds in at least that amount are available from the proceeds of HOME program Revenue, unprogrammed HOME Funds, Affordable Housing Trust Funds and other previously funded CIP Projects;

NOW, THEREFORE, be it resolved that the 2004 CIP be amended as follows:

- 1) **By decreasing:**  
Affordable Housing Trust Fund - \$500,000  
(From \$888,003 Other to \$388,003 Other)
- 2) **By allocating:**  
Unprogrammed HOME Program Funds - \$500,000  
(From \$111,997 HOME to \$611,997 HOME)

Resolved, that this Resolution shall take effect upon its passage.

# CIP BUDGET AUTHORIZATION

CIP #: 612504 Project Year: 2004 CIP Resolution: 6/9/2003  
 Title: Old Wellington Road Apartments Project Amending Resolution: 10/4/2005  
 Administering Department: Planning & Community Development Revision: 1

Project Description: Funding for the construction of 90 units of multi-family housing at Old Wellington Road. Ninety of the apartments to be designated as affordable housing units to be occupied by low income families.

**Federal Grants** Federal Grant: Yes **Environmental** Review Required: Yes  
 Grant Executed: Completed:

## Critical Events

1	Program Initiation	4/20/04
2	Program Completion	12/31/05
3		
4		
5		

Expected Completion Date: 12/31/2005

## Line Item Budget

	HOME	OTHER		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$611,997.00	\$388,003.00	\$0.00	\$1,000,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$611,997.00</b>	<b>\$388,003.00</b>	<b>\$0.00</b>	<b>\$1,000,000.00</b>

## Revisions

Revision #1 increases HOME funds \$500,000 to \$611,997 substituting Affordable Housing Trust funds that were previously allocated.

## COMMENTS

\$100,000 from HOME Program Revenue, \$500,000 from unprogrammed HOME funds, \$11,997 HOME funds from CIP 610904 Affordable Housing Initiatives, \$388,003 from Affordable Housing Trust Fund.



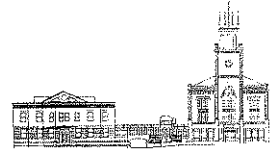


Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie *rmf nsm*  
Director of Planning

Date: September 12, 2005

Subject: Old Wellington Road Apartments Project – CIP #612504

In an effort to comply with HUD requirements regarding the timely commitment and expenditure of HOME funds, the staff recommends that \$500,000 of unprogrammed HOME funds be used in lieu of Affordable Housing Trust funds for the Old Wellington Road Apartments Project. This change in funding will make \$500,000 of Affordable Housing Trust funds available for future housing initiatives. As such, the Committee's recommendation for approval to the full BMA of the attached amending resolution and budget authorization is therefore respectfully requested.

Attachments:

7

# City of Manchester New Hampshire

*In the year Two Thousand and Five*

## A RESOLUTION

"Amending the FY 2006 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Seven Thousand Two Hundred Seven Dollars Sixty Seven Cents (\$27,207.67) for FY2006 CIP 411606 2005 Homeland Security Grant Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2006 CIP as contained in the 2006 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds from the State of New Hampshire Department of Safety to equip and operate a Homeland Security Special Operations Unit;

NOW, THEREFORE, be it resolved that the 2006 CIP be amended as follows:

**By adding:**

FY2006 411606 – 2005 Homeland Security Grant Program - \$27,207.67 State

Resolved, that this Resolution shall take effect upon its passage.

# CIP BUDGET AUTHORIZATION

CIP #: 411606

Project Year: 2006

CIP Resolution: 5/17/2005

Title: 2005 Homeland Security Grant Program

Amending Resolution: 10/4/2006

Administering Department: Police Department

Revision:

Project Description: Implementation of Homeland Security Program Special Operations Unit.

## Federal Grants

Federal Grant: No

## Environmental

Review Required: No

Grant Executed:

Completed:

## Critical Events

1	Program Initiation	9/12/05
2	Program Completion	12/30/05
3		
4		
5		

Expected Completion Date:

12/30/2005

## Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$6,153.84	\$0.00	\$0.00	\$6,153.84
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$21,053.83	\$0.00	\$0.00	\$21,053.83
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$27,207.67</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$27,207.67</b>

## Revisions

## COMMENTS

7



Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie *smf ksm*  
Director of Planning

Date: September 12, 2005

Subject: Police Department – CIP #411606 – 2005 Homeland Security Grant Program

The Police Department has notified us that the City has received grant funds from the State of New Hampshire Department of Safety totaling \$27,207.67 to equip and operate a Homeland Security Special Operations Unit.

As such, we have prepared the appropriate Amending Resolution and budget authorization forms necessary for project initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)

# CIP BUDGET AUTHORIZATION

CIP #: 210105 Project Year: 2005 CIP Resolution: 6/1/2004  
 Title: Homeless Health Care Amending Resolution:  
 Administering Department: Health Department Revision:

Project Description: Funds to support health care services for homeless persons in Manchester.

**Federal Grants** Federal Grant: Yes **Environmental** Review Required: No  
 Grant Executed: Completed:

## Critical Events

1	Program Initiation	1/04/05
2	Program Completion	12/31/05
3		
4		
5		

Expected Completion Date: 12/31/2005

## Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$330,683.00	\$0.00	\$0.00	\$330,683.00
<b>TOTAL</b>	<b>\$330,683.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$330,683.00</b>

## Revisions

## COMMENTS

Note 1 - Budget reduction from \$340,000 to \$317,221. Grant estimated to be \$340,000, actual grant amount \$317,221. Note 2 - Budget increase of \$13,462 from \$317,221 to \$330,683 due to receipt of additional grant funds. \$340,000 approved as a part of 2005 CIP.

# 8

## CIP BUDGET AUTHORIZATION

CIP #: 411106

Project Year: 2006

CIP Resolution: 5/17/2005

Title: Weed 'N' Seed

Amending Resolution:

Administering Department: Police Department

Revision:

Project Description: Operational support for crime prevention activities involving inner-city youth. Program to operate out of the PAL Center.

### Federal Grants

Federal Grant: Yes

### Environmental

Review Required: No

Grant Executed:

Completed:

### Critical Events

1	Program Initiation	10/01/05
2	Program Completion	9/30/06
3		
4		
5		

Expected Completion Date:

9/30/2006

### Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	\$111,234.00	\$0.00	\$0.00	\$111,234.00
Fringes	\$30,856.00	\$0.00	\$0.00	\$30,856.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$82,910.00	\$0.00	\$0.00	\$82,910.00
<b>TOTAL</b>	<b>\$225,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$225,000.00</b>

### Revisions

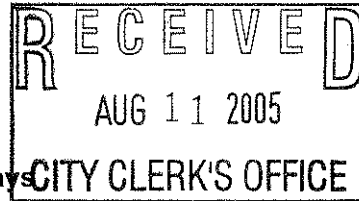
### COMMENTS

\$300,000 approved as a part of 2006 CIP, \$225,000 of grant funds actually received.



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487



**Commission**  
Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

**RECEIVED**

~~AUG 11 2005~~

~~CITY SOLICITOR'S OFFICE~~

August 8, 2005

C.I.P. Committee of the  
Honorable Board of Mayor and Aldermen  
CITY OF MANCHESTER  
One City Hall Plaza,  
Manchester, New Hampshire 03101

**Re: Graffiti Removal Program**

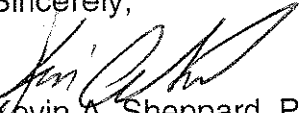
Dear Committee Member:

The Graffiti Removal Program has been very successful. We have removed graffiti from within the City's right-of-way and have worked with the Parks & Recreation Department to remove graffiti within park areas.

We are currently expanding the program to private property and would like the Committee's opinion regarding the proposed policy. Attached, is the policy which states that the graffiti must be visible from the City's right-of-way, we will not remove graffiti above the first floor of buildings and we will not paint over graffiti on private property.

It is the recommendation of the City Solicitor's Office, that we charge a fee for removing graffiti from private property. Your assistance in finalizing our policy would be greatly appreciated.

Sincerely,

  
Kevin A. Sheppard, P.E.  
Deputy Public Works Director

/cd

cc: Frank C. Thomas, P.E.  
Mike Colby  
Stephen M. Tierney

Encl.

9

**Manchester Graffiti Removal Program**  
**ENTRY PERMIT TO REMOVE GRAFFITI**

Print out this graffiti access release form, fill it out, mail it or walk it into the Highway Department at 227 Maple Street, 03103. An original signature of the property owner or authorized agent representing the property owner is required.

THE UNDERSIGNED, owner/authorized agent, (circle one) of the improved real property located at:

\_\_\_\_\_,  
Manchester, New Hampshire, does hereby authorize City of Manchester employees to enter upon and remove the graffiti (including a brief description of drawing or slogan), located at said address from the \_\_\_\_\_ day of \_\_\_\_\_ to one year later, subject to the following terms and conditions:

1. The undersigned acknowledges that he has not caused, allowed or permitted the placement of the aforementioned graffiti, and that the undersigned will cooperate with the City of Manchester in ascertaining the identity of the person or persons responsible for said graffiti, prosecuting said person or persons, and collecting from said person or persons any costs incurred by the City of Manchester in the removal of said graffiti.
2. The City of Manchester, through its authorized employees or contractual agents, is hereby authorized to enter the aforementioned property of the undersigned to remove graffiti from said premises. I understand that the process for removing graffiti is by a high pressure hot water treatment.
3. It is also understood that this authorization is given for the removal of the current incident of graffiti and all future incidents of graffiti which occur within the next one (1) year so long as the undersigned is owner of the subject property. Only verbal verification of continued ownership will be obtained during this one (1) year period for removal of any subsequent graffiti incidents.
4. It is understood that the undersigned shall not be charged for said services and that in consideration of the aforementioned services, the City of Manchester shall not be liable to the undersigned for any damage to person or property occasioned in the removal of said graffiti, including damage to the person or property of the undersigned. The undersigned acknowledges that the City of Manchester does not guarantee either the workmanship or the success of the work of removal of said graffiti or the results obtained and that the City of Manchester, its agents and contractors are released by the undersigned from all claims, damages and suits that the undersigned, or his or her heirs or successors in interest may have by reason of the failure of the City to perform said work of removal in a satisfactory or workmanlike manner or by reason of the failure of the City to exercise ordinary care resulting in damage to person or property of the undersigned.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at Manchester, New Hampshire.

\_\_\_\_\_  
Print Owner or Authorized Agent's Name

\_\_\_\_\_  
Address of Owner

\_\_\_\_\_  
Owner or Authorized Agent's Signature

\_\_\_\_\_  
Daytime Telephone



## **POLICY ON GRAFFITI REMOVAL ON PRIVATE PROPERTY**

The City of Manchester has made a commitment to clean up graffiti in the City. Including its removal from public areas and private premises visible from the public area. Contact the Highway Department at 624-6444, to report graffiti.

1. A completed owner request form must be submitted to the Highway Department before any work is started.
2. The City will only remove graffiti on private property which is visible from the City's right-of-way and is safely accessible by our equipment and personnel.
3. The City does not remove graffiti from above the first floor of buildings, objects such as garbage containers, or other surfaces as determined by the City.
4. The City utilizes a high pressure water machine for graffiti removal. If determined by the City, that this method of removal is not appropriate, the City will not remove the graffiti, i.e. the City will not paint over graffiti on private property.

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DRAFT

August, 2005

**Re: Graffiti Removal**

Dear \_\_\_\_\_:

It has been brought to our attention that there is graffiti located on your building/property located at \_\_\_\_\_. The City currently has a program to assist property owners in removing graffiti. Attached are the requirements of this program.

The City of Manchester has made a commitment to improve the local environment by keeping the City clean and free of graffiti from public areas and private premises adjoining the public areas, where practicable. We recommend tht you remove the graffiti from your property or complete the attached form and return it to the Highway Department.

Should you have any questions pertaining to this matter, please feel free to contact me at this office.

Very truly yours,

Stephen M. Tierney  
Chief of Hwy. Operations

/cd

Encl.



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**

Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

August 23, 2005

C.I.P. Committee of the  
Honorable Board of Mayor and Aldermen  
CITY OF MANCHESTER  
One City Hall Plaza,  
Manchester, New Hampshire 03101

**Attn:** Leo R. Bernier, City Clerk

**Re:** *Vehicle Replacement*

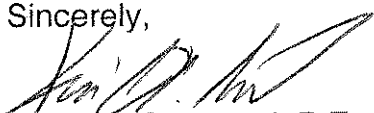
Dear Committee Members:

It has come to our attention that one of our vehicles (1990 S10 Blazer) may not pass the next inspection process. The vehicle's frame is cracked and the body is rusted.

I am hereby requesting approval from the Committee members to replace this vehicle. Funding would be from remaining FY'06 M.E.R. funds allocated to the Highway Department. Our intention is to purchase a surplus U.S. Government vehicle, which are typically four years old, have low mileage and can be obtained for a price of \$5,000 to \$8,000.

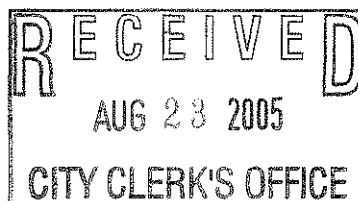
Your concurrence of this request would be appreciated. Frank or myself are available to address any questions you may have on this matter.

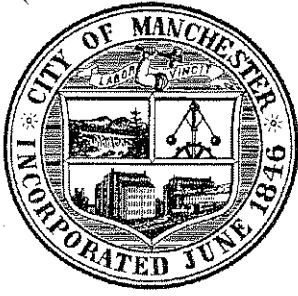
Sincerely,

  
Kevin A. Sheppard, P.E.  
Deputy Public Works Director

/cd

cc: Frank C. Thomas, P.E.





**CITY OF MANCHESTER**  
**Parks, Recreation & Cemetery Department**

625 Mammoth Road  
Manchester, NH 03104-5491  
(603) 624-6565 Administrative Office  
(603) 624-6514 Cemetery Division  
(603) 624-6569 Fax

**COMMISSION**

George "Butch" Joseph, Chairman  
Steve Johnson, Clerk  
Michael Worsley  
Dennis Smith  
Sandra Lambert  
Ronald Ludwig, Director

August 5, 2005

Alderman Daniel O'Neil, Chairman  
City of Manchester Community Improvement Program  
One City Hall Plaza  
Manchester, NH 03101

**Re: Derryfield Park/ Circular Drive Curb project**

Dear Alderman O'Neil:

I am writing in response to a recent request from the finance department and the Mayor's office to install vertical granite curbing along the West edge of Circular Drive at Derryfield Park.

Following another request by the Mayor's office we have been trying to keep funds allocated in the project budget to renovate the aging concrete bleachers at the Al Lemire baseball field. As part of a cost saving measure we designed the various proposed roadways and parking areas with bituminous curbing. As the project moves forward we would like to replace the bituminous curbing with vertical granite curb since it provides a better aesthetic, higher level of durability and matches the curbing recently installed by the highway department as part of their parking lot project across the street to the East.

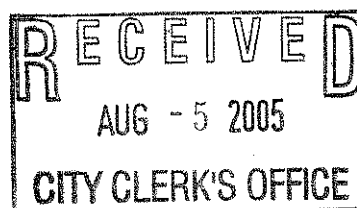
Additional funds needed to accomplish this would total approximately \$10,000. I recently checked with Kevin Sheppard and he indicated that this balance was available. We are requesting that the funds be transferred from the Public Works Infrastructure Account (CIP # 710205) into the Park Facilities Improvement Program (CIP 510005). This transfer of funds would allow the installation of approximately 520 L.F. of vertical granite curbing from the Al Lemire Club House to the first radius of our proposed parking lot. The remaining curbing would be covered in the Derryfield Park construction project.

Please do not hesitate to contact me should you have any further questions.

Best regards,

Chuck DePrima, Deputy Director

Cc: Ron Ludwig, Director  
Robert MacKenzie, Director Planning  
Kevin Sheppard, Deputy Director Public Works



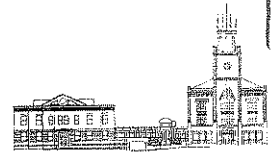


Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie *sm f RSM*  
Director of Planning

Date: September 13, 2005

Subject: Police Department – FY2003 State Homeland Security Exercise and Evaluation Program

The Police Department is seeking the Board's approval to submit a letter of intent to participate in the NH Department of Safety Division of Fire Safety and Emergency Management FY 2003 State Homeland Security Exercise and Evaluation Program. The Department is seeking a \$137,378 grant to conduct a weapons of mass destruction exercise at the Manchester Airport during the Spring of 2006.

The Committee's review of this matter and a recommendation for approval to the full Board is respectfully requested..



Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie *Sm f RSM*  
Director of Planning

Date: September 13, 2005

Subject: City of Manchester – Housing Rehabilitation Program  
Lead Hazard Control Program

This is to provide an update of the Lead Hazard Control Program and the reinstitution of a Housing Rehabilitation Program. These programs are designed to work together to provide safe, affordable housing for low-income City residents.

The City of Manchester has allocated \$300,000 in HOME and Affordable Housing Trust funds to implement the Housing Rehabilitation Program and Lead Hazard Control Program. The Housing Rehabilitation Program will offer a 0%-interest loan for amounts up to \$20,000/unit. Qualifying property owners must own a 1-4 unit residential building with eligible building code compliance issues, as determined by a Building Department official or a housing rehabilitation specialist. After building code violations have been addressed, other rehabilitation repairs can be made. Property owners with a moderate-income\* or above will make annual repayments of 10% of the loan for 10 years. If the property is sold within 10 years of the loan, the full amount will be due. Low-income\* property owners will make no payments until the sale of the property, at which time 100% of the loan will be repaid. For a period of 10 years, all property owners participating in the Housing Rehabilitation Program will be required to keep rental units at or below Fair Market Rent, and rent to households with income at or below 80% the Area Median Income.

The City of Manchester is going to continue operating the successful Lead Hazard Control Program as well. This program will offer a 0%-interest forgivable loan for amounts up to \$15,000/unit. Qualifying property owners must own a 1-4 unit residential building with lead-based paint, as identified by a certified lead risk assessor. The property owner will be required to keep rental units at or below Fair Market Rent, make the rental units available to households with children under 6 years and with income at or below 80% the Area Median Income, and provide any required maintenance of the lead-safe renovations. If the property owner meets these requirements for a period of 5 years, 100% of the loan will be forgiven.

The Housing Rehabilitation Program can be used in tandem with the Lead Hazard Control Program. If property owners decide to utilize both programs, the maximum amount of assistance

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)

will be \$30,000/unit – \$15,000/unit for both Housing Rehabilitation and Lead Hazard Control. The compliance requirements for each program will be in place for each respective funding source.

We come to the CIP Committee with the intent to begin these programs immediately. The Way Home has agreed to continue to operate the City's Lead Hazard Control Program. The Housing Rehabilitation Program will be either run by the MHRA or the project manager of the Lead Hazard Control Program under the supervision of the Planning Department.

**Table 1: HUD Program Area Income Limits – Manchester, NH – March 2005**

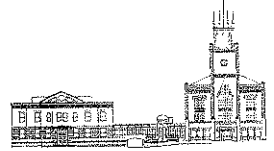
	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
80% Limit / Moderate	\$39,100	\$44,650	\$50,250	\$55,850	\$60,300	\$64,750	\$69,250	\$73,700
50% Limit / Low	\$24,450	\$27,900	\$31,400	\$34,900	\$37,700	\$40,500	\$43,300	\$46,050

**Table 2: HUD Program Area Rent Limits – Manchester, NH – March 2005**

	Efficiency	1BR	2BR	3BR	4BR	5BR	6BR
Fair Market Rent	\$632	\$773	\$934	\$1,116	\$1,150	\$1,323	\$1,495



## CITY OF MANCHESTER Board of Aldermen



August 12, 2005

The Honorable Mary A. Sysyn, Chairman  
Committee on Traffic/Public Safety  
One City Hall Plaza  
Manchester, NH 03101

Re: Flashing Light at the intersection of South Beech and Gold Streets

Dear Madame Chairman and Committee Members:

Over the past three years there have been a total of 23 accidents at the above intersection with a near fatality a few weeks ago when a vehicle crossed over a constituents lawn and impacted their home. The Fire Department had to utilize the jaws of life for extraction.

Currently, I have distributed a petition to the neighborhood requesting the above-referenced. Mr. Tom Lolicata has thoroughly researched the issue and has provided me with an estimate of \$3,000.00 for the installation. This intersection is heavily traveled due to the commercial businesses on the north side of Gold Street.

I respectfully request that the Traffic Committee endorse the request. Upon approval I am also requesting that this item be referred to the Committee on Community Improvement for funding purposes.

If any member should have any questions or concerns please do not hesitate to contact me directly. I would be happy to communicate to you my experiences living in the area for the past 13 years.

Sincerely,

Michael D. Garrity  
Alderman – Ward 9

pc: Mayor Baines  
Alderman Daniel O'Neil  
Tom Lolicata  
Lt. R. Valenti



## COMMITTEE ON TRAFFIC/PUBLIC SAFETY

**August 23, 2005**

Chairman Sysyn called the meeting to order.

The Clerk called the roll.

Present: Aldermen Sysyn, Guinta, Smith, Forest, O'Neil

Messrs.: K. Clougherty, T. Lolicata, Lt. Valenti, T. Clark

Chairman Sysyn addressed Item 3 of the agenda:

Communication from Alderman Garrity requesting the Committee's consideration of the installation of a flashing signals at the intersection of South Beech and Gold Streets due to recent numerous accidents.

On motion of Alderman O'Neil, duly seconded by Alderman Smith it was voted to approve and refer this item to the Committee on Community Improvement for funding purposes.

Chairman Sysyn addressed Item 4 of the agenda:

Communication from Alderman Guinta submitting a proposal for the leasing of city parking spaces at the Center of NH Parking Garage during off peak hours to Mr. Robert O'Sullivan, owner of property in the riverfront development area, to aid with parking of restaurant patrons.

Alderman Guinta stated this is a proposal that I put forward to try to work with the Boneyard Restaurant in response to some articles that were written in the paper relative to parking agreement issues or concerns that might hold up that portion of the retail development at the riverfront development. I had a chance to speak with Mr. O'Sullivan regarding the proposal. What he has indicated to me is that he sees merit in the proposal and would like to see some indication from the Committee if there would be support for it at which point he said he could review it with his finance team to identify if it is something he can move forward with. When I spoke with him earlier this week he said in reviewing the proposal he likes the idea. The concern that I have is what was reported in the paper regarding this development is that it appeared, according to that article that it wouldn't come to



**City Of Manchester  
Department of Highways  
Environmental Protection Division**

300 Winston Street  
Manchester, New Hampshire 03103-6826  
(603) 624-6595 Fax (603) 628-6234

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

# Memo

To: Paula L-Kang #05-196  
From: Thomas W. Seigle, P.E. T.S.  
Date: 08/08/05  
Re: Sewer Abatement Request for  
Joseph Titone  
836 – 840 Candia Rd

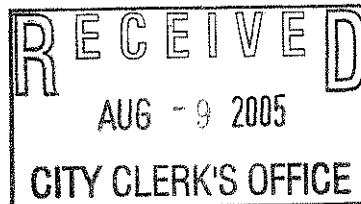
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In accordance with the attached memo from Lisa Hynes, it is recommended that an abatement in the amount of \$1,393.96 be granted.

/djv

Attach

cc June George – EPD  
Lisa Hynes – EPD



15

**Date:** July 13, 2005

**To:** June George/Tom Seigle

**From:** Lisa Hynes, Accountant II *LH*

**Ref:** Findings/Recommendations for sewer abatement request for 836 Candia Road  
Acct #135613-28298

**Reason for Request:**

The customer is requesting abatement for the sewer billing period of 12/28/04-3/28/05 due to a broken pipe under the building. The customer has made payment in full for the periods in question and is requesting an abatement in the amount of \$1,393.96.

**Supporting Backup:**

The customer states that MWW notified them of the excessive water use and did an inspection. They determined that there was a broken pipe under the building. (See MWW Work Request Comments) The customer reports that a pipe that fed into the ground for a possible retired sprinkler system was the cause of the high water usage. Based on the previous owners usage, the average usage for the time period during the past 13 years has been 55ccf. During the period of the extraordinary event the usage increased to 1113ccf.

**Recommendations:**

Based on the prior owners usage, the customers request for an abatement in the amount of \$1,393.96 is reasonable, therefore, **I recommend an abatement of \$1,393.96 be granted.**

*agree  
JG*

Enclosure

15  
836-840 Candia Realty, LLC  
836 Candia Road  
Manchester, NH 03109

July 1, 2005

Board of Mayor and Aldermen  
One City Hall Plaza  
Manchester, NH 03101

Re: Request for Sewer Charge Abatement  
EPD Sewer Bill, June 14, 2005  
Account No. 135613-28298

Dear Sirs,

The purpose of this letter is to request a sewer charge abatement for EPD bill dated June 14, 2005. This bill came to us in the amount of \$1785.15 with a consumption of 1,113. This is considerably higher than our normal consumption and was due to a water line break which started at the end of December 2004. We are requesting an abatement of \$1,393.96, which is the bill of \$1785.15 - \$391.19 (estimated consumption - detailed below).

Service Period	Days	Meter Begin	Meter End	Usage	Avg. Use/Day
6/28/04-9/29/04	93	3809	4003	194	2.09
9/29/04-12/27/04	<u>89</u>	2469	2760	<u>291</u>	<u>3.27</u>
	182			485	2.67

12/27/04-3/28/05 91 2760 3873 1113 12.23

Bill Total \$1785.15 / 1113 = \$1.61/CF

Estimated Consumption = 91(days) x 2.67(avg. use/day 6/28/04-12/27/04) = 242.97 x \$1.61 = 391.19

We feel this abatement should be considered due to the water line break, as the water accumulated in the ground, not through the sewer system.

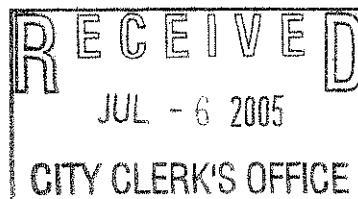
I have included a copy of a letter from Manchester Water Works Dated December 30, 2004. Following the letter Jeff Robinson from Manchester Water Works came to inspect the site and found no leaks in the fixtures, during the 1 ½ (one and a half) hours that he was here he determined that a substantial amount of water had passed through the meter without any fixtures being turned on. Further investigation revealed that a pipe fed into the ground for a possible retired sprinkler system was releasing water a high rate, this pipe was not serving the building and was not entering the sewer system. The water to this pipe was shut off at this point.

If you have any questions or require further information, please do not hesitate to contact me. I can be reached at these numbers (603) 669-6565 or by cell: (978) 397-2231.

Thank you for your attention to this matter,  
Sincerely,

Joseph Titone  
Owner

/enclosure





# MANCHESTER WATER WORKS

281 LINCOLN ST., MANCHESTER, NEW HAMPSHIRE 03103-5093 • TEL. (603) 624-6494

836-840 CANDIA RD REALTY LLC  
836 CANDIA RD.  
MANCHESTER, N. H. 03109-5203

DATE: DECEMBER 30, 2004  
ACCOUNT # 138309-28298

DEAR CUSTOMER:

WATER AMOUNTING TO \$346.87 (29100 CUFT.), HAS PASSED THROUGH THE METER AT 836 CANDIA RD. FROM SEPTEMBER 29, 2004 TO DECEMBER 27, 2004. THIS IS A CONSIDERABLE INCREASE OVER YOUR NORMAL BILL AND MAY BE DUE TO LEAKS IN YOUR PIPES OR FIXTURES.

A CHECK OF YOUR FIXTURES AT ONCE FOR LEAKS MAY RESULT IN REDUCING YOUR FUTURE WATER BILLS.

THANK YOU.

MANCHESTER WATER WORKS  
BILLING DEPARTMENT  
TEL. 624-6494 EXTENSION 322

15  
BOARD OF WATER COMMISSIONERS

C. ARTHUR SOUCY  
President

RAYMOND W. PROVENCHER  
Clerk

DONALD P. COUTURIER  
JAMES W. CRAIG  
PATRICIA H. CORNELL  
RICHARD M. BUNKER

Ex Officio  
HON. ROBERT A. BAINES  
Mayor

THOMAS M. BOWEN, P.E.  
Director and Chief Engineer

ROBERT BEAURIVAGE, P.E.  
Asst. Director



**City Of Manchester  
Department of Highways  
Environmental Protection Division**

300 Winston Street  
Manchester, New Hampshire 03103-6826  
(603) 624-6595 Fax (603) 628-6234

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

# Memo

To: Paula L-Kang #05-197  
From: Thomas W. Seigle, P.E. TS.  
Date: 08/08/05  
Re: Sewer Abatement Request for  
Wendy Zenor  
42 Stearns St.

---

The attached abatement request was submitted in January, 2005. At that time we recommended that the request be deferred until spring when additional information could be obtained.

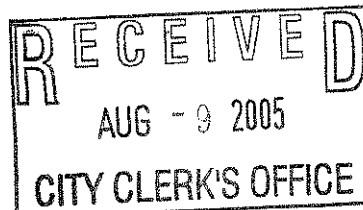
Subsequently, the property owner has submitted additional information to verify this claim. Accordingly, an abatement of \$497.55 is recommended.

I have attached backup correspondence regarding the request for your information.

/djv

Attach

cc Lisa Hynes – EPD  
June George – EPD



116

**Date:** July 12, 2005

**To:** June George/Tom Seigle

**From:** Lisa Hynes, Accountant II

**Ref:** Findings/Recommendations for sewer abatement request for 42 Stearns Street  
Acct #10673-6918

**Reason for Request:**

The customer is requesting abatement for the sewer billing period of 8/6/04-10/29/04 due to a possible break in the underground irrigation system. The customer was requested to make a good faith payment in the amount of \$99.35 and the owners sent a payment in the amount of \$150.00.

**Supporting Backup:**

The customer states that MWW notified her of the excessive water use and did a home inspection. They determined that there were no leaks or water damages in the home and suggested that it may be in the pipes feeding the back yard. (See MWW Work Request Comments) Due to the lateness in the season, the homeowner was not be able to check the irrigation system ~~checked~~ until the spring. The homeowners checked and made repairs themselves as indicated in their letter to EPD dated 7/8/05.

The average usage for this time period during the past 13 years has been 45ccf. During the period of the extraordinary event the usage increased to 367ccf.

The customer does not have a deduct meter but has always paid higher summer bills.

**Recommendations:**

As per our abatement calculation procedures, using average usage for the 3 prior years during the same time period of the excessive usage, **I recommend an abatement of \$497.55 be granted.**

agree  
JG

Enclosure

16

*Wendy Zenor*

42 Stearns Street  
Manchester, NH 03102  
603-493-7538

January 11, 2005

Dear Friend,

On the 1<sup>st</sup> of December 2004 it was brought to my attention by the City of Manchester water works, that my water usage had been extremely high, during Aug, Sept, Oct 2004.

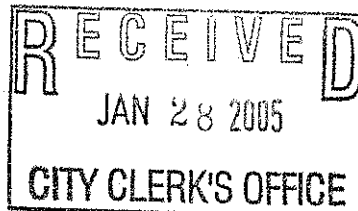
The Manchester water works company inspected my home and found no leaks or water damage. We are sure that the irrigation system in the back yard was leaking, as stated by the Manchester Water Works. Because the system has been off since mid August it will be spring before it will be able to be fixed.

We believe the additional amount of water did not pass through the sewer system, but dissipated into the ground. As you can see from the copy of our water usage over the past 10 years we are very consistent on our usage. Were as the house is leak free we are sure that the extra water went into the ground.

We are requesting at this time an adjustment to the huge EPD bill. I would be happy to pay the highest chare for that period \$99.35 plus any penalties you feel appropriate. Be sure the system will be repaired in the spring and you will not have to repeat this action again.

Sincerely,

*Wendy Zenor*  
Wendy Zenor







City Of Manchester  
Department of Highways  
Environmental Protection Division

300 Winston Street  
Manchester, New Hampshire 03103-6826  
(603) 624-6595 Fax (603) 628-6234

16  
Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

624-6481

# Memo

624-6455  
To: Paula L-Kang  
From: Thomas W. Seigle, P.E. *TWS*  
Date: 02/15/05  
Re: Sewer Abatement Request for  
Wendy Zenor  
42 Stearns Street

#05-046

part of \$150.00  
rec'd on 3/1/05

Acc't 10673 - 6918

Attached is a report from our Business Service Officer regarding the referenced abatement request. It appears that an abatement would be justified based on historical use. However, we cannot verify that until the irrigation system is checked for breaks in the spring.

It is recommended that the request be deferred until the property owner can provide proof that there is a leak in the irrigation system. The homeowner should be advised to make payment of \$99.35 as suggested in her letter to prevent the account from becoming delinquent and being sent to the Tax Office.

/djv

Attach

cc June George - EPD

16  
Date: February 2, 2005

To: June George/Tom Seigle

From: Lisa Hynes, Accountant II

Ref: Findings/Recommendations for sewer abatement request for 42 Stearns Street  
Acct #10673-6918

**Reason for Request:**

The customer is requesting abatement for the sewer billing period of 8/6/04-10/29/04 due to a possible break in the underground irrigation system. The customer has not paid the total amount due of \$579.85 for the bill in question, but has indicated that a good faith payment in the amount of \$99.35 could be sent.

**Supporting Backup:**

The customer states that MWW notified her of the excessive water use and did a home inspection. They determined that there were no leaks or water damages in the home and suggested that it may be in the pipes feeding the back yard. (See MWW Work Request Comments) Due to the lateness in the season, the homeowner will not be able to have the irrigation system checked until the spring.

The average usage for this time period during the past 13 years has been 45ccf. During the period of the extraordinary event the usage increased to 367ccf.

The customer does not have a deduct meter but has always paid higher summer bills.

**Recommendations:**

As per our abatement calculation procedures, using average usage for the 3 prior years during the same time period of the excessive usage, **I recommend an abatement of \$497.55 to be granted only after it is determined that the irrigation system is the source of the excessive use. And once it is repaired and supporting documentation is forwarded to EPD. In addition, the customer should send the good faith payment as outlined in her letter.**

agree - JG

Enclosure



**City Of Manchester  
Department of Highways  
Environmental Protection Division**

300 Winston Street  
Manchester, New Hampshire 03103-6826  
(603) 624-6595 Fax (603) 628-6234

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

# Memo

To: Paula L-Kang  
From: Thomas W. Seigle, P.E. *T. Seigle*  
Date: 06/28/05  
Re: Sewer Abatement Request for  
Priscilla Lane  
229-233 Wilson St.

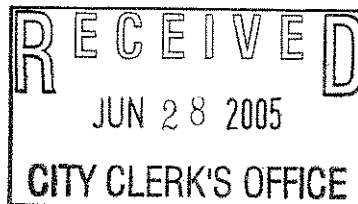
#05-165

Review of the referenced request by EPD personnel indicates that pipes did burst in the basement and that the water did not go into a floor drain. Therefore, it is recommended that an abatement be granted in the amount of \$370.45. The average usage for the past three years for the same quarter was 87 ccf. Usage for the referenced period was 326 ccf, an increase of 239 ccf. ( $326 \text{ ccf} - 87 \text{ ccf} = 239 \text{ ccf}$  x  $\$1.55/\text{ccf} = \$370.45$ ).

/djv

Attach

cc June George – EPD  
Lisa Hynes – EPD



17

*P. Lane & Son Realty, LLC*

**Property Management, Acquisitions, Rentals**

[planerealty@aol.com](mailto:planerealty@aol.com)

**603 - 289 - 0308**

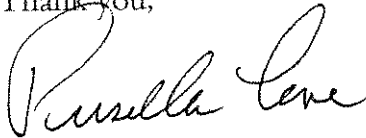
Board of Mayor and Aldermen  
One City Hall Plaza  
Manchester, NH 03101

April 14, 2005

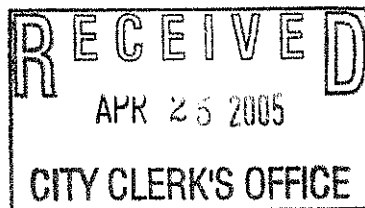
To Whom it may concern,

I am requesting a sewer charge abatement for 229,231,233 Wilson Street (all one property) account # I36287-67192. The billing period is for 10/04/04-1/04/05, cycle 06-06. The average bill is around \$350 so we are looking for a refund of \$200. We had pipes burst in the basement over the winter which is the reason for the increase in water usage. The floor in the basement is concrete. Thank you for your attention to this matter.

Thank you,



Priscilla Lane  
Property Manager/Owner





**Payment Mailing Address:**  
 ENVIRONMENTAL PROTECTION DIVISION  
 CITY OF MANCHESTER, NH  
 P.O. BOX 4600  
 MANCHESTER, NH 03108-4600

**Account Number:** 13 6287 - 67192

The dash is part of your account number,  
 please use it on all references.

Service Address: 231 WILSON ST

Bill Date: 2/15/05

Cycle: 06-06

Current Charges: 549.21

Balance Forward: .00

**Total Amount Due** 549.21

**Amount Paid:**

17

**THIS IS YOUR SEWER SERVICE BILL**

Return this stub with your check made payable to:  
**ENVIRONMENTAL PROTECTION DIVISION**

PRISCILLA LANE-RONDEAU  
 497 HOOKSETT RD  
 #2, STE 213  
 MANCHESTER NH 03104

**NOTE:** These amounts do not include  
 any delinquent amounts due at the  
 Tax Office (please see back of bill).

000136287000067192000000549214

Service Address: 231 WILSON ST

**Payment Mailing Address:**

ENVIRONMENTAL PROTECTION DIVISION  
 CITY OF MANCHESTER, NH  
 P.O. BOX 4600  
 MANCHESTER NH 03108-4600  
 Phone: (603) 624-6522  
 Office hours: 8 am - 5 pm, Monday-Friday  
 Web Site: [www.ManchesterNH.gov](http://www.ManchesterNH.gov)

Account Number **	Cycle	Bill Date	Due Date
136287-67192	06-06	2/15/05	3/17/05

Last Billed Amount: .00

Payments: .00

Adjustments/Transfers to Tax Office: .00

Balance Forward: .00

Service	Service Period	Days	Meter	Number	Mult	Units	Current	Previous	Usage
SU	10/04/04	1/13/05	101 E	50801894S	1.000	CCF	6045	5719	326
Service									
SU	SEWER USAGE CHG						Consumption	Charge	Total
							326.00	505.30	505.30
SS	SEWER SVC CHARGE								
							10/04/04	1/04/05	43.91
									43.91

Total Current Charges 549.21  
 Past Due .00  
**Total Amount Due** 549.21

~~QUOTATION~~

# INVOICE

JOB		BID #	
ADDRESS	P. LANE	DATE	1-2-05
FIRM		PREPARED BY	
ADDRESS	231 Wilson St	APPROVED BY	
TYPE OF WORK		PHONE	

WORK INCLUDED	AMOUNT OF BID
- Shut Down Bld Water	
- cut out all split copper Lines	
- install new copper lines + connections	
- turn on Bld Water	
- Shut down Bld water 2nd time	
- Repair additional splits	
- Replace temp. Relief valve on water Heater #1	
Labor + Materials 325 <sup>00</sup>	
PAID CK # 1772	
TOTAL BID	

## EXCLUSIONS AND QUALIFICATIONS

JOHN GRIFFIN  
497 ARAH ST  
MANCHESTER NH  
03104

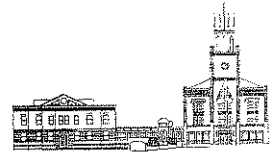
ACKNOWLEDGEMENT OF ADDENDA:	TAX	
DELIVERY	EXCLUDED	
	INCLUDED	
RECEIVED BY:		

~~QUOTATION~~



# CITY OF MANCHESTER

## Office of the City Clerk



18

Leo R. Bernier  
City Clerk

Carol A. Johnson  
Deputy City Clerk


Paula L-Kang  
Deputy Clerk  
Administrative Services

Matthew Normand  
Deputy Clerk  
Licensing & Facilities

Patricia Piecuch  
Deputy Clerk  
Financial Administration

### MEMORANDUM

To: Thomas Lolicata, Traffic Director  
Robert MacKenzie, Director of Planning & Community Development  
Frank C. Thomas, PE, Public Works Director  
Chief John Jaskolka, Police Department  
Thomas R. Clark, City Solicitor  
Paul Borek, Economic Development Director

From:  Leo R. Bernier  
City Clerk

Date: August 3, 2005

Re: Manchester Gateway Arch Project

Please be advised that in action taken by the Board of Mayor and Aldermen at a meeting held on August 2, 2005, it was voted to refer the above-referenced project to City staff committee, of which you are a member, for review and recommendation to a joint meeting of the Committees on Community Improvement and Traffic/Public Safety to be held at a later date.

Enclosed for your review is a copy of a communication reflecting actions taken. Upon completion of your review please forward your recommendation to the Aldermanic Committees in care of this office.

Enclosures

pc: Committee on Community Improvement  
Committee on Traffic/Public Safety



August 2, 2005. In Board of Mayor and Aldermen.

On motion of Alderman Shea, duly seconded by Alderman Forest, it was voted to refer to a staff committee consisting of Traffic, Planning, Highway, Police, City Solicitor and the Economic Development Director for review and recommendation to a joint meeting of the Committees on Community Improvement and Traffic/Public Safety.

*L.R. Penner*, City Clerk

July 27, 2005

711 Mast Road, Manchester, NH 03102-1409

Tel: 603-622-2344 • Fax: 603-623-3562

Board of Mayor & Alderman  
c/o City Clerks Office  
One City Hall Plaza  
Manchester NH 03101

FAX 624-6481

Dear Board of Mayor & Alderman,

We respectfully request the opportunity to present an exciting project to enhance the City of Manchester in its continued efforts in the development of the Downtown Area.

In essence, we propose to construct and install a custom archway with an electronic message center sign component, which will span over Elm Street. This sign will display advertising as well as messages of community interest. The proposed archway is a replica of the former Downtown Manchester Archway, and we propose to privately fund all costs associated with the construction, installation and maintenance of the sign. This sign will benefit all of the Downtown and surrounding areas of Manchester. In addition, a portion of the advertising space on the electronic message center will be donated to the City of Manchester for local activities and messages of community interest.

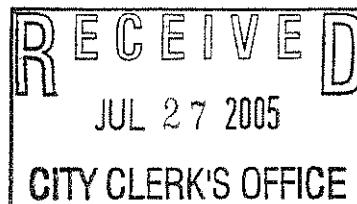
Communities across the country are looking to redefine and enhance their Downtown areas to compete with Malls and "Big Box" shopping areas. An archway that incorporates an electronic message center is a way to attract, inform and direct the public to an inviting and exciting retail environment.

The "Manchester Gateway Arch Project" will be a benefit to the community and will assist the development of the Downtown Manchester business community. We are excited about this project and will be submitting full color proposals for your consideration. In closing, we respectfully ask that this proposal and the contents of the packages be kept in confidence until a decision is made.

Respectfully Submitted,

JUTRAS SIGNS

*Cathy Champagne*  
Cathy Champagne, President





18  
DRAFT

“Shall the municipality approve the charter amendment reprinted below?”

**§8.05 Incompatibility of Office.**

- (a) No elected city official shall be employed by the city or by the school district until completion of the term for which the official was elected.
- (b) Acceptance of an elected office by a city or by a school district employee shall result in termination of employment.

11. Communication from Thomas Seigle, Chief Sanitary Engineer, requesting the Board accept permanent and temporary sewer easements relating to the Cohas Brook Interceptor Phase II Project.

**If the Board so desires, a motion is in order to accept the permanent and temporary sewer easements as presented, subject to the review and approval of the City Solicitor.**

12. Communication from Cathy Champagne, President of Jutras Signs and Flags, requesting the Board’s consideration and approval of the proposed “Manchester Gateway Arch Project” which will span over Elm Street with an electronic message center sign component to display advertising as well as messages of community interest.

Mayor Baines recommended that it be referred to a staff committee consisting of Traffic, Planning, Highway, Police, City Solicitor and the Economic Development Director for review and recommendation to a joint meeting of the Committees on Community Improvement and Traffic/Public Safety.

Alderman Shea moved that the proposed “Manchester Gateway Arch Project” be referred to staff committee and joint committees as outlined. Alderman Forest duly seconded the motion.

DRAFT

Alderman DeVries stated I realize that this is going to a staff committee but I thought possibly there would be a few things that we might be able to iron out tonight in order to feel if we are fully endorsing the proposal and if that would be appropriate at this time. I just hate to utilize the staff time if it's not something that the Board feels that they are going to endorse as presented.

Mayor Baines stated again I would recommend it go to the staff committee to meet with people to determine and then have a joint meeting of those committees and come back to the Board, I think that's a better process...that's my recommendation.

Mayor Baines called for a vote on the motion. There being none opposed, the motion carried.

**13. Ordinance: (A motion is in order to read by title only.)**

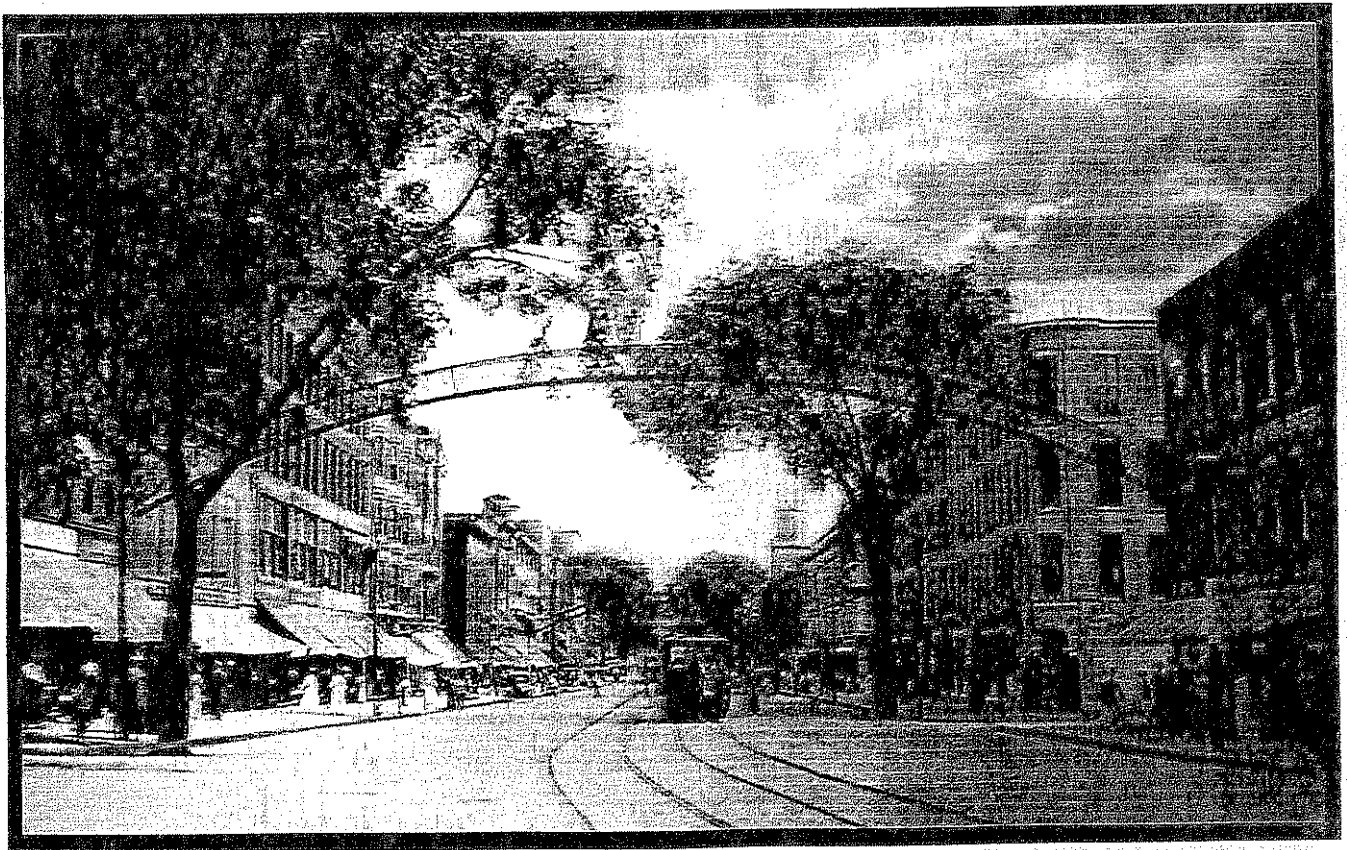
“Amending Section 33.026 (Community Health Supervisor) of the Code of Ordinances of the City of Manchester.”

**This Ordinance having had the approval of the Human Resources Committee, if the related report has been accepted, a motion is in order that the Ordinance pass and be Ordained.**

Where History Invites Opportunity

# ARCHWAY <sup>18</sup>

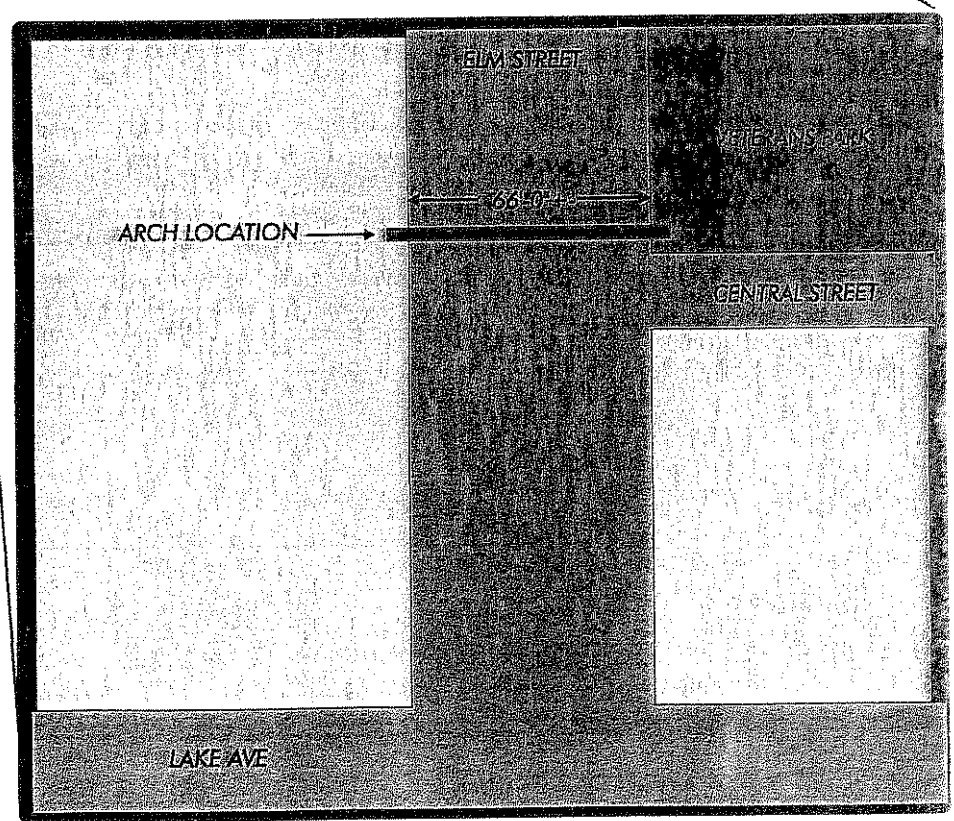
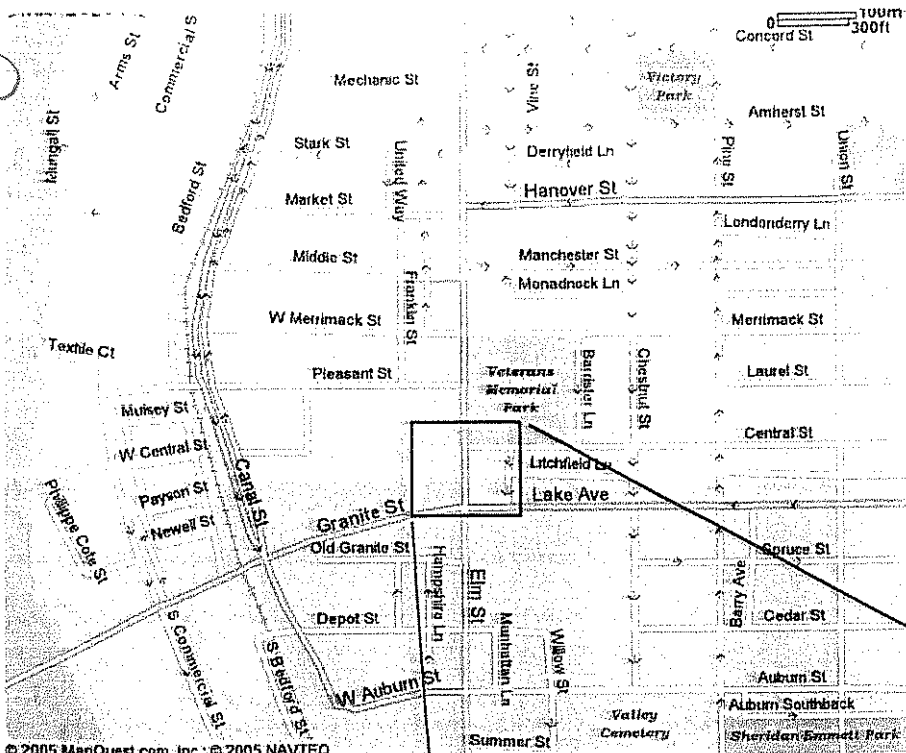
## OVER MANCHESTER



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**JUTRAS**  
SIGNS AND FLAGS

18

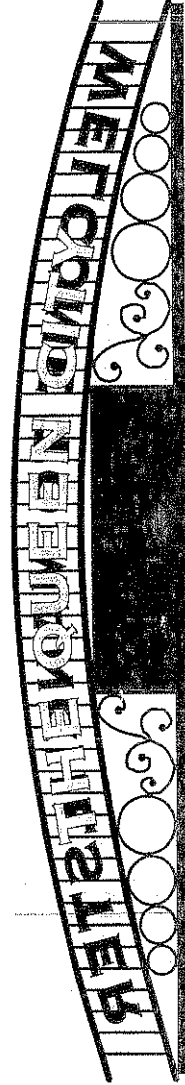
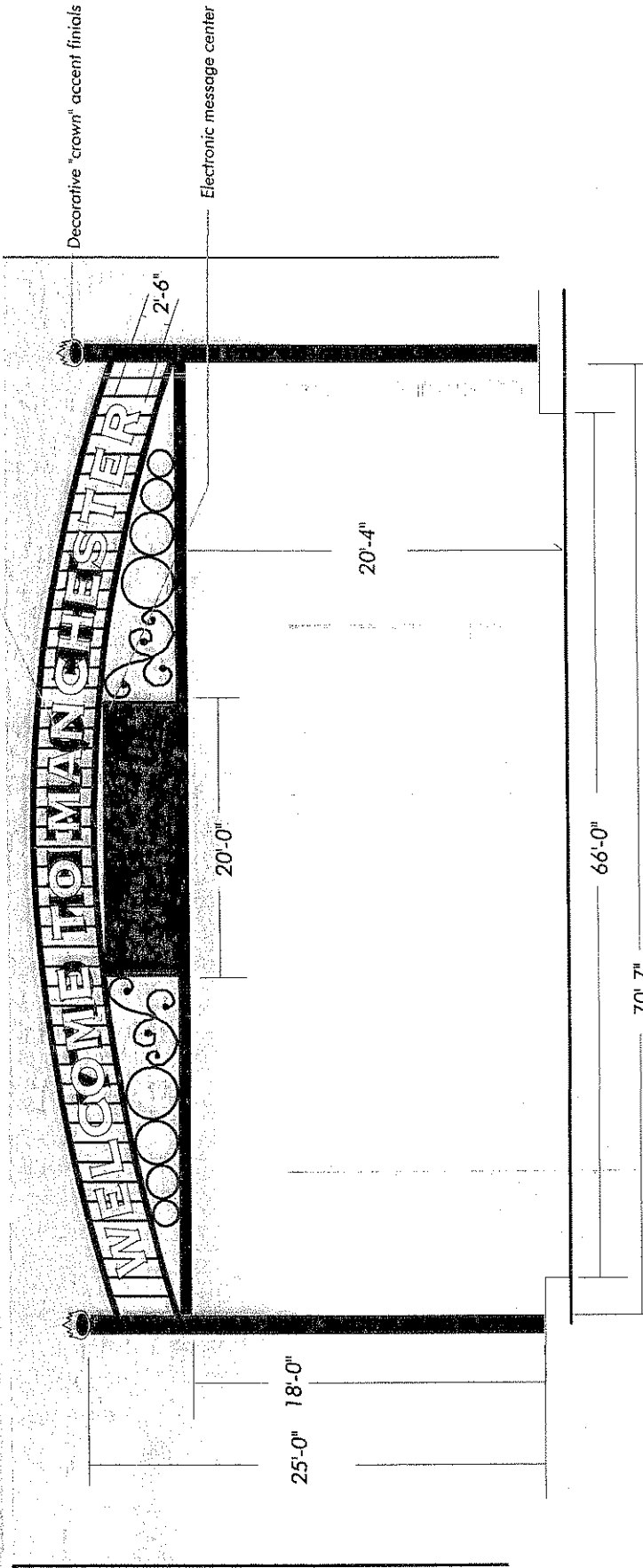


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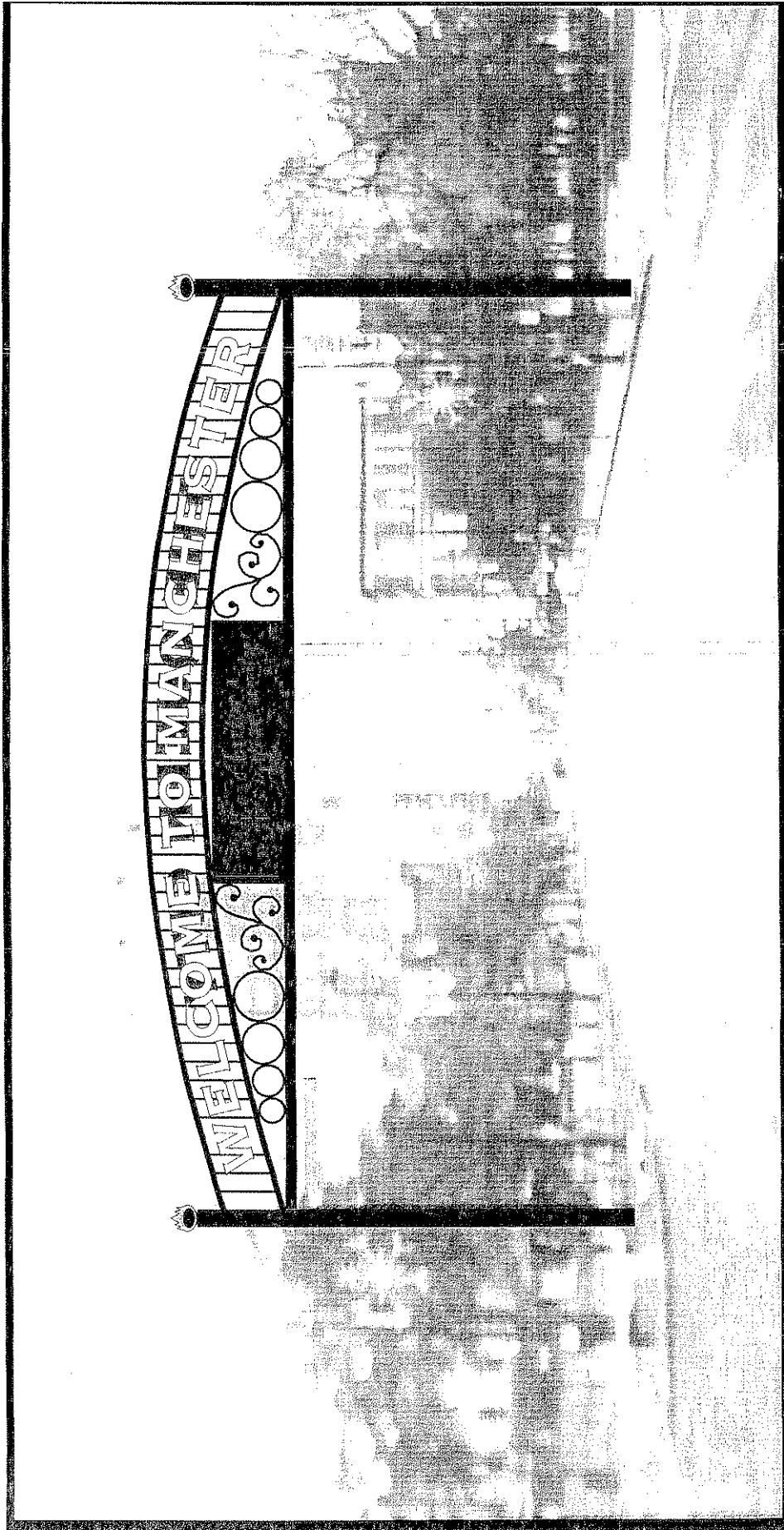
Production details for proposed archway Scale: 1/8" = 1'-0"

Open faced neon channel letters mounted to both sides of archway



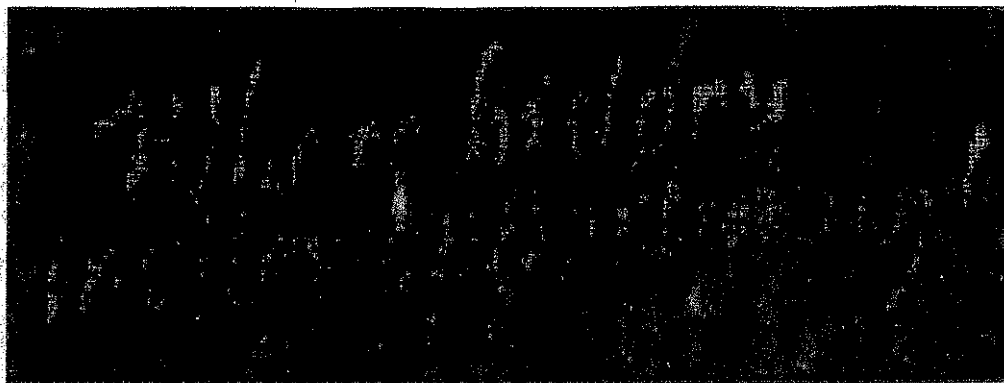
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18



Conceptual of proposed archway

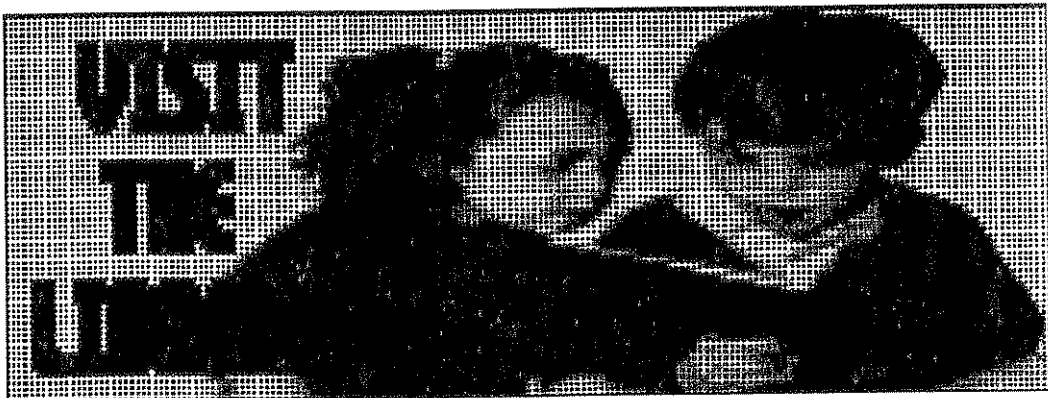
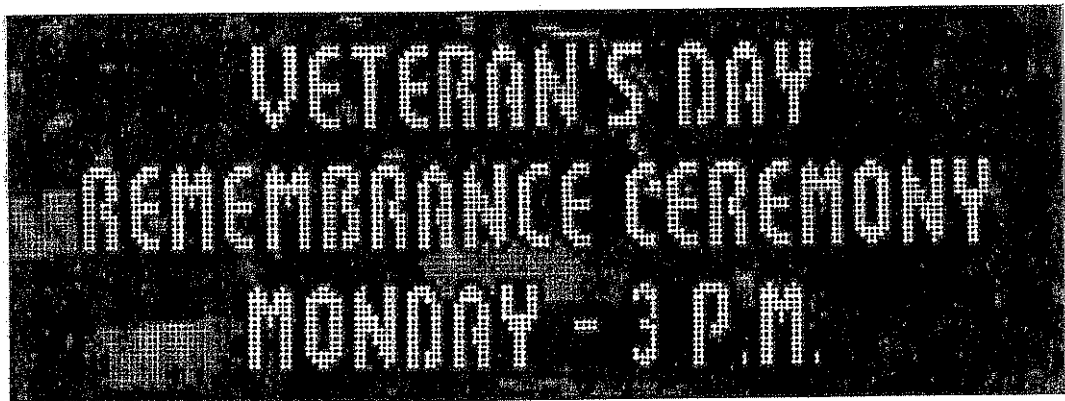
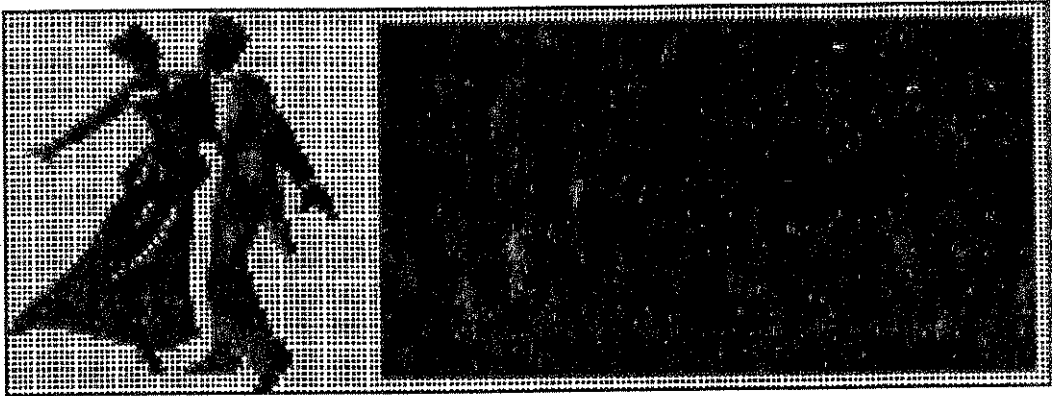
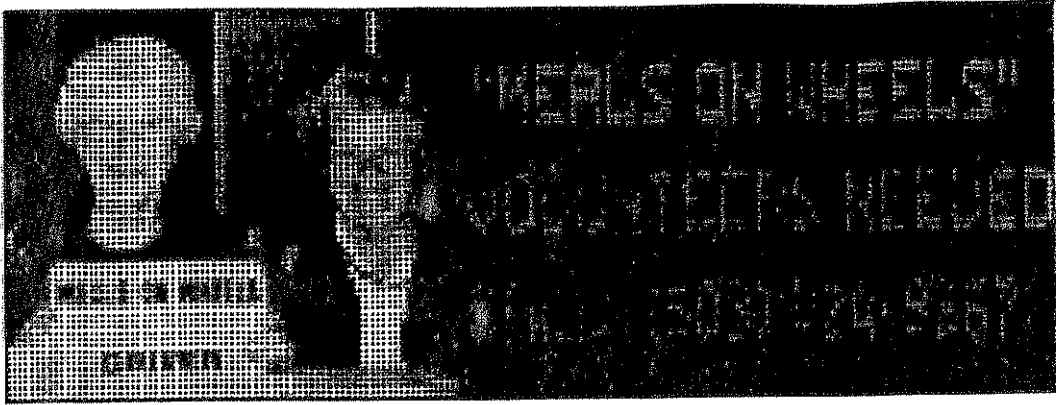
18



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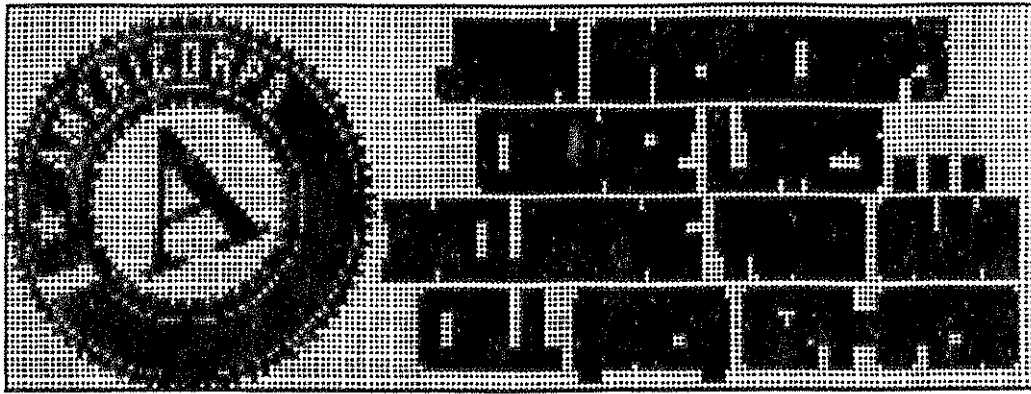
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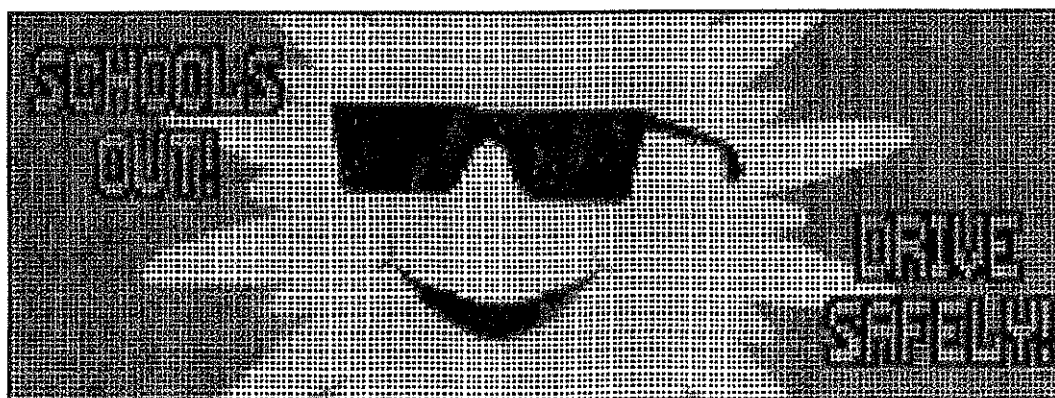
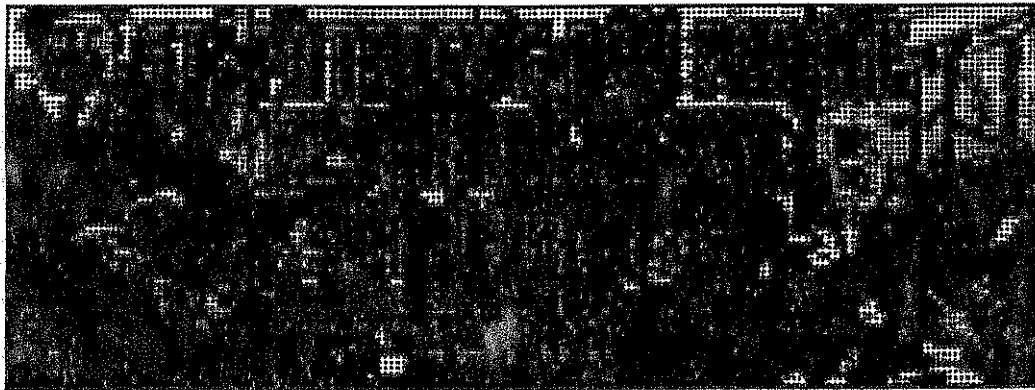
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18





18  
**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



**CAROL A. MURRAY, P.E.**  
*Commissioner*

**JEFF BRILLHART, P.E.**  
*Assistant Commissioner*

August 8, 2005

RECEIVED  
AUG 11 2005  
MAYOR'S OFFICE

Tina Kelley, Administrative Assistant  
City Of Manchester  
One City Hall Plaza  
Manchester NH 03101

Dear Ms. Kelley:

This is in regard to the attached news item from the August 3, 2005 edition of the Union Leader regarding video advertising boards.

For your reference, enclosed is a copy of the State Statutes regarding Outdoor Advertising Control (RSA 236:69-89). Please be aware that a large portion of Elm Street in the City of Manchester is classified as an urban federal aid primary highway and, therefore, subject to these statutes.

Please note that due to spacing minimums with existing legally permitted off-premise advertising devices and RSA 236:88, it is unlikely that permits for such devices could be issued.

If you have any questions, please feel free to contact our Outdoor Advertising Control Section at 271-8124.

Sincerely,

William R. Lambert, P.E.  
Administrator, Bureau of Traffic

WRL:WJK:maw  
Encl.

c.c. Cathy Champagne, Jutras Signs



# CITY OF MANCHESTER

## Office of the City Clerk

19 6/7/05 - Let. to  
CIP staff for report  
back at Sept. mtg.  
Sundling



Leo R. Bernier  
City Clerk

Carol A. Johnson  
Deputy City Clerk


Paula L-Kang  
Deputy Clerk  
Administrative Services

Matthew Normand  
Deputy Clerk  
Licensing & Facilities

Patricia Piecuch  
Deputy Clerk  
Financial Administration

### MEMORANDUM

To: Committee on Community Improvement

From:   
Leo R. Bernier  
City Clerk

Date: May 6, 2005

Re: Black Brook/Maxwell Pond

Please be advised that on May 3, 2005, the Board of Mayor and Aldermen voted to retain and repair the dam and refer the report of the Committee on Lands and Buildings to the Committee on Community Improvement.

Enclosed is a copy of the report reflecting actions taken.

Enclosure

19

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Lands and Buildings respectfully recommends, after due and careful consideration, that the Black Brook/Maxwell Pond Stream Restoration Proposal be referred to the full Board of Mayor and Aldermen for presentation.

May 3, 2005.

In Board of Mayor and Aldermen.

On motion of Alderman Forest, duly seconded by Alderman Porter, it was voted to retain and repair the dam.

On motion of Alderman DeVries, duly seconded by Alderman Smith, it was voted to refer to the Committee on Community Improvement.

Respectfully submitted,

*L.R. Bunker*

Clerk of Committee

  
\_\_\_\_\_  
City Clerk

# Manchester Urban Ponds Restoration Program

One City Hall Plaza, Manchester NH 03101 (603) 624-6450 [www.manchester.nh.gov/UrbanPonds](http://www.manchester.nh.gov/UrbanPonds)

August 6, 2004

Lands & Buildings Committee  
Honorable Board of Mayor and Aldermen  
One City Hall Plaza  
Manchester, NH 03101

## Re: Black Brook/Maxwell Pond Stream Restoration Proposal

Honorable Committee Members:

The Manchester Urban Ponds Restoration Program (UPRP) was created in 2000 in an attempt to restore the city's urban ponds to their historic uses (such as boating, fishing, or swimming). The program attempts to promote public awareness, education and stewardship, reduce pollutant loading to improve water quality, maintain or enhance biological diversity, and provide improved recreational uses at each pond. One of the ponds in the program is Maxwell Pond.

Maxwell Pond has existed since 1900 when a dam was erected on Black Brook for the purpose of ice harvesting. Since that time the pond has been an ecosystem in need of restoration, since it has seen increased impacts from surrounding and upstream land uses over the last 50 years.

In 2001, I initiated an advisory committee comprised of environmental professionals to assess possible options for the restoration of the Maxwell Pond/Black Brook corridor. The initial discussions included dam removal as part of a larger Black Brook Corridor Restoration Project. There are many justifiable reasons for this option. First, the dam (currently in disrepair) no longer serves its original purpose, and is costly to maintain on a yearly basis. Second, the pond no longer resembles what it once was, and is no longer being used as a swimming area. Third, restoring Black Brook would enhance biological diversity and open up approximately 6 miles of unimpeded anadromous fish habitat from the Merrimack River upstream to Black Brook. This type of project, in the true spirit of restoration, certainly fits the scope and intent of the Manchester Urban Ponds Restoration Program.

Those on the advisory committee include representatives from the NH Department of Environmental Services, the NH Fish & Game Department, Trout Unlimited, the National Park Service, the Manchester Parks, Recreation & Cemetery Department, the Manchester Conservation Commission, and others. Each entity has been crucial in assisting the Urban Ponds Restoration Program with the design of a feasibility study, pre-restoration monitoring, and the likelihood of success of dam removal and habitat restoration at this site.

Through many hours of fieldwork and meetings, we have completed an exhaustive study of the impounded area to better understand the impacts of dam removal at this site. Since this is a City owned dam, the City holds the final determination of whether to move forward with the restoration of Black Brook by removing the impoundment. Considering such factors as timing, funding, dam maintenance, and habitat benefit, this is a rare opportunity for Manchester to restore at least some of what has been lost over the years.

In this period of rising environmental awareness, I ask that the Committee support this Urban Ponds Restoration Program initiative for the good of Manchester.

Thank you for your consideration.

Respectfully submitted,



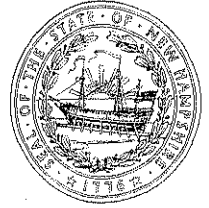
Art Grindle

Urban Ponds Restoration Program Coordinator

11-15-2004  
60 Forward +  
have PPT  
inform  
Committee  
when PPT  
will be held.  
11/15/05 - Renamed  
to pond



The State of New Hampshire  
*Department of Environmental Services*



Michael P. Nolin  
Commissioner

March 15, 2004

Board of Mayor and Aldermen, Committee on Lands and Buildings  
City of Manchester  
1 City Hall Plaza  
Manchester, NH 03101

Dear Committee Members:

The Black Brook Advisory Committee (BBAC) was created in 2002 in order to investigate the feasibility and scope of stream restoration activities along the Black Brook corridor. The BBAC is comprised of representatives from The City of Manchester Conservation Commission and Parks and Recreation Department, Trout Unlimited, the National Park Service and the Department of Environmental Services. Several collaborative efforts are currently underway that will provide detailed recommendations and restoration strategies geared toward returning Black Brook to a more natural condition and function.

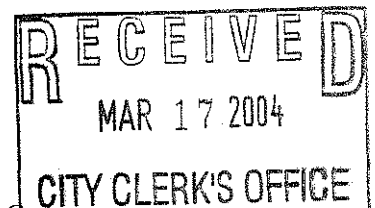
One of the major restoration initiatives identified by the BBAC is to investigate the potential removal of the dam on Maxwell Pond. The City of Manchester is currently faced with substantial financial obligations to repair and maintain the dam in order to maintain safety requirements and annual inspection fees etc. The City of Manchester wouldn't have to contribute any financial resources to a restoration project involving dam removal at Maxwell Pond.

The Black Brook Advisory Committee would like to request that a special meeting be convened by the Committee on Lands and Buildings to receive an informational presentation on the proposed Black Brook restoration efforts and specifically, the potential removal of the Maxwell Pond Dam. The presentation will focus upon restoration efforts, predicted benefits, financial incentives and the abundance of funding opportunities currently devoted to this project. Approximately 45 minutes would be required for the presentation and question and answer period to follow. Ultimately, we are seeking the approval of the Committee on Buildings and Lands to move forward with this effort and to provide a positive recommendation to the Board of Mayor and Alderman. Convening this proposed meeting by the end of April would be greatly appreciated as several of our funding sources are time sensitive. Please contact either of us with a proposed date and time or if you would like to discuss this request further. Thank you.

Sincerely,

Stephen C. Landry  
NHDES, Merrimack Watershed Supervisor  
(603) 271-2969

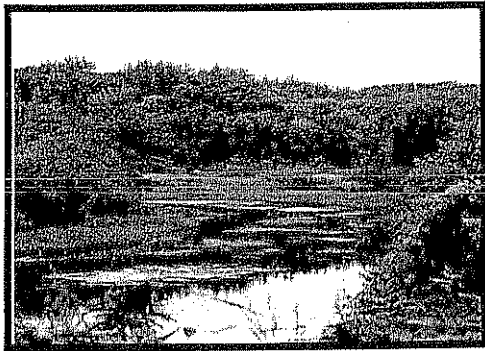
Jennifer Drociak  
Manchester Conservation Commission  
(603) 559-0028



# MAXWELL POND DAM REMOVAL: RESTORATION OF BLACK BROOK IS FEASIBLE

19

## HISTORY OF MAXWELL POND



Maxwell Pond was created by the installation of a dam on Black Brook in 1900. The pond was reportedly named for A.H. Maxwell, who owned the Manchester Coal & Ice Company at the time when ice was harvested there. Ice harvesting took place in the 1930's and '40's, when Maxwell Pond was considered the best source in Manchester for pure ice. The company was located upstream and would keep the ice cold with hay-bales and sell it year round.

Until the late 1950's, Maxwell Pond was a popular for swimming, picnicking, and fishing in the summer. In the winter months the pond provided a spot for skating, bonfires and hockey games. It was even considered for a secondary

municipal water source for the City of Manchester, but the idea was apparently abandoned sometime in the 1960's. In the late 1950's and early 1960's Maxwell Pond began to change when a cement company located upstream began impacting Black Brook by washing sediment into the streambed and impoundment.

## WHY REMOVE DAMS?

There are more than 4,800 active and inactive dams in the State of New Hampshire. Many of these dams were built during the Industrial Revolution in the 19<sup>th</sup> and early 20<sup>th</sup> centuries, and they played central roles in New Hampshire's economic and societal growth during that period. But as technological and societal needs have changed, so too has the need for some dams.

Many New Hampshire dams and their impoundments enable and enhance values recreational uses, such as boating, fishing, and swimming. A smaller number of New Hampshire's dams provide important services such as water supply and flood control. But some dams, particularly those that are old, unsafe and uneconomical, may be good candidates to consider for removal.

Dams were historically built with little, if any, consideration to their impact on river systems. In the last several decades, resource managers have learned that dams cause environmental damage, that free-flowing rivers play a vital role in ecosystem health, and the selective dam removal can be both efficient and effective.

Selective dam removal can eliminate a public safety hazard, relieve a dam owner's financial and legal burdens and restore a river to a healthier, free-flowing condition. Consequently, some dam owners are taking a second look at their dams.

## WHY REMOVE MAXWELL POND DAM?

Over the last 40-50 years, the community has not been able to swim in Maxwell Pond due to increases in sediment load from upstream sites over time. Today, the pond (which had a maximum depth of 8 feet in 1954) has a maximum depth of just 4 feet. Clearly the land uses upstream have had an impact on Maxwell Pond and historical activities have not taken place at the pond in many decades.

The possibility of restoring Black Brook by removing the Maxwell Pond dam came about as one of several corridor-wide efforts to restore Black Brook. These supplemental projects include riparian/wetland work upstream from Maxwell Pond near the City's transfer station, and brook restoration planning further upstream near Wakefield Materials.

## WHAT ARE THE FACTORS OF DAM REMOVAL?

The process of selective dam removal looks at several factors such as possible wetland impacts, fish and wildlife impacts, social impacts, water quality and quantity impacts, historical resource impacts, sedimentation impacts, floodplain impacts,

### BENEFITS OF SELECTIVE DAM REMOVAL

- Elimination of a public safety hazard.
- Cost savings to taxpayers and dam owners.
- Improvement to water quality.
- Elimination of barriers to fish and other aquatic species.
- Restoration of river habitats.
- Creation of new, river-based recreational opportunities.

and aesthetic impacts. It is the **environmental issues** that often trigger consideration for dam removal, but it is typically the **economic issues** that are the pivotal decision factor since it is, in many cases, less expensive to remove a dam than to maintain and repair it on a yearly basis. Engineering issues are typically straightforward, but it is the **social issues** that are the most challenging aspect.

## ENVIRONMENTAL ISSUES

Dams can have many ecological impacts on rivers. They can block fish and other aquatic species from moving throughout a river system to access spawning sites and other critical habitats. Dams can hold back and cause buildup of sediment, woody debris, and other materials that would have naturally been disturbed throughout the river, playing important roles in providing nutrients and habitat for plants and animals downstream. Dams can increase water temperatures and decrease dissolved oxygen availability in impoundments, forcing many native river species out because they can't live under those conditions. Dams can also flood wetlands, floodplain forests and other ecosystems that naturally occur along the river's edge and serve valuable purposes.

The act of removing a dam may seem like a radical event to a river and the species that live in it, but rivers have proven themselves to be very resilient and able to "heal" quickly, based upon many dam removals that have taken place nationwide. Previously submerged lands revegetate rapidly, typically within a few weeks during the growing season. Fish populations and species diversity commonly increase in the restored stretch of the river within the first year after a dam is removed. Significant water quality improvements are often seen in a similarly short amount of time, depending upon conditions.

## ECONOMIC ISSUES

The cost of keeping a dam safe, particularly when the dam is no longer serving an economic function, can represent a significant burden to the dam owner. Dam ownership requires ongoing financial responsibility. Sometimes the costs of operation and maintenance, liability protection, annual registration fees and other obligations of dam ownership may outweigh the benefits derived from the dam. Studies show that repairing a dam can often cost three times more than removing that dam. In addition, there are many potential funding sources. In this case, there are funding sources available to the City of Manchester from the Manchester Urban Ponds Restoration Program (UPRP), Department of Environmental Services (DES), NH Fish & Game Department (NHFG), Trout Unlimited (TU) among others. There would most likely be no cost to the City for dam removal, and all partners have been interested in seeking river restoration of this area.

## SOCIAL ISSUES

Many people have concerns regarding dam removal, such as "will the river/waterbody disappear?" "will flooding occur?" or "will all the fish die?" Some concerns are based on lack of information while others are value-based. Many share both sets of concerns. However, proactive discussion rather than reactive decisions typically result in creative solutions.

## WHAT PRE-RESTORATION WORK HAS BEEN COMPLETED?

During the Winter of 2001, DES and UPRP dug 310 holes in Maxwell Pond to examine sediment depth and locate the original brook channel. Sediment chemistry was then examined, and no contaminants were found. TU has been involved with surveying and aerial topographical mapping to examine channel morphological work. DES, NHFG, and TU also collected fish at four sites on Black Brook (two upstream from the impoundment and two downstream) to survey total population, weight, and lengths of the fish. At these same sites, macroinvertebrates (stream insects) were surveyed. Additional pre-restoration work (to be completed Summer 2003) will include a survey of fish inside the impoundment and additional channel cross-section work.

## WHAT IS THE TIMEFRAME FOR POTENTIAL DAM REMOVAL AT MAXWELL POND?

## FOR MORE INFORMATION

Contact the NH Department of Environmental Services, Water Division, Dam Bureau, River Restoration Coordinator at (603) 271-3406 or e-mail [slindloff@des.state.nh.us](mailto:slindloff@des.state.nh.us). OR

The Manchester Urban Ponds Restoration Program at (603) 624-6450 or [agrindle@ci.manchester.nh.us](mailto:agrindle@ci.manchester.nh.us)



19

October 21, 2003

Sally Fellows  
Office of the City Clerk  
One City Hall Plaza  
Manchester, NH 03101

**Re: Lands & Buildings Committee Meeting Agenda for December 16, 2003**

Dear Ms. Fellows:

I am writing to request that the Black Brook Advisory Committee be placed on the Lands & Buildings Committee agenda for Tuesday December 16, 2003.

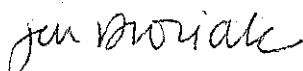
The Black Brook Advisory Committee includes members from the Manchester Conservation Commission, Parks & Recreation Department, Department of Environmental Services, and other organizations. Their focus has been on Maxwell Pond dam removal and Black Brook river restoration.

During this meeting the Black Brook Advisory Committee would like to discuss the feasibility of dam removal/river restoration, the alternative of dam repair, monetary costs associated with and ecological components of both options. The Black Brook Advisory Committee is ideally looking for an Aldermanic vote in favor of dam removal/river restoration and would be willing to give a second presentation to the Mayor and Board of Alderman afterwards, if necessary.

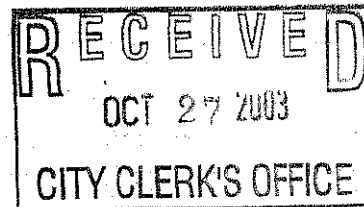
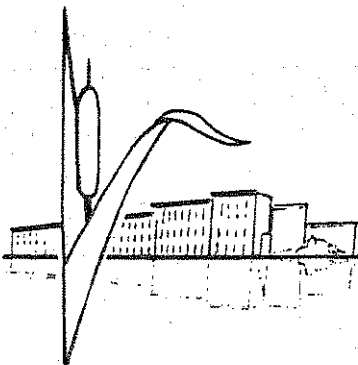
Please let me know if the Black Brook Advisory Committee will be on the Lands & Buildings Committee agenda for Tuesday December 16, but contacting me at 647-1826 or [jen.drociak@nh.gov](mailto:jen.drociak@nh.gov).

Thank you and I look forward to hearing from you.

Sincerely,



Jen Drociak  
Manchester Conservation Commission



Mayor's Office, One City Hall Plaza, Manchester, NH 03101 (603) 624-6450

**MANCHESTER  
CONSERVATION  
COMMISSION**

Printed on recycled paper ♻️

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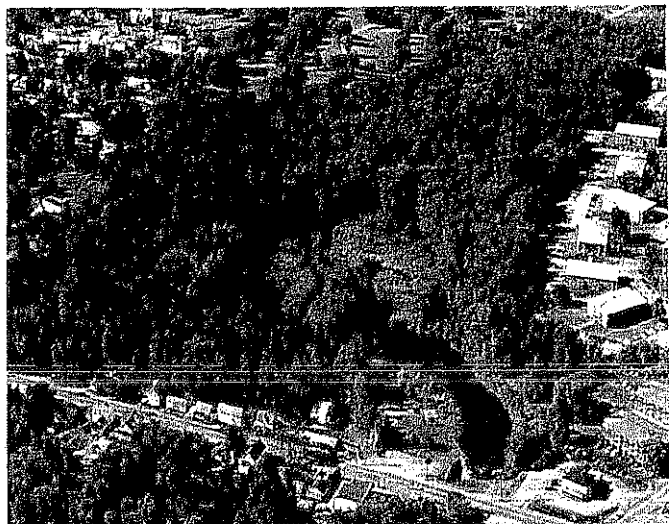
**Black Brook Dam - Manchester, NH**

Annual Maintenance Costs Incurred by Parks, Recreation and Cemetery Department

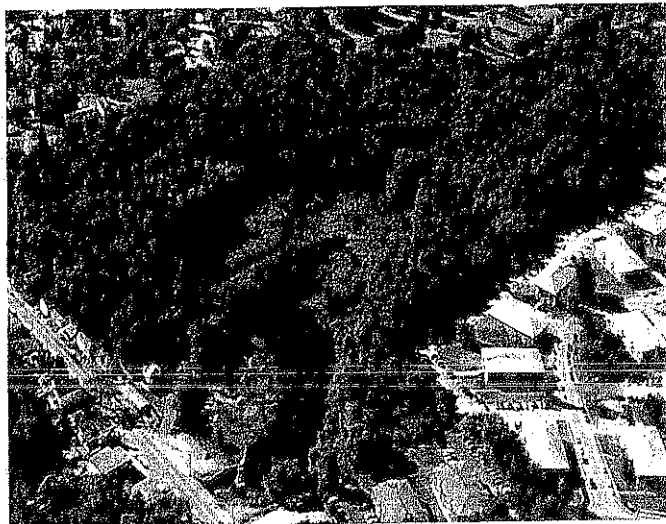
**City of Manchester - Maintenance and Associated Costs**

Work Description	Frequency	Year Completed	Cost	Annual Cost
Annual Maintenance	Yearly	2002	\$ 950.00	\$ 950.00
Dam Inspection by NHDES	Yearly	2002	\$ 300.00	\$ 300.00
Emergency Action Plan (EAP)	5yrs.	1998	\$ 14,200.00	\$ 2,840.00
Repair & Improvements	15 yrs	1986	\$ 20,741.60	\$ 1,382.77

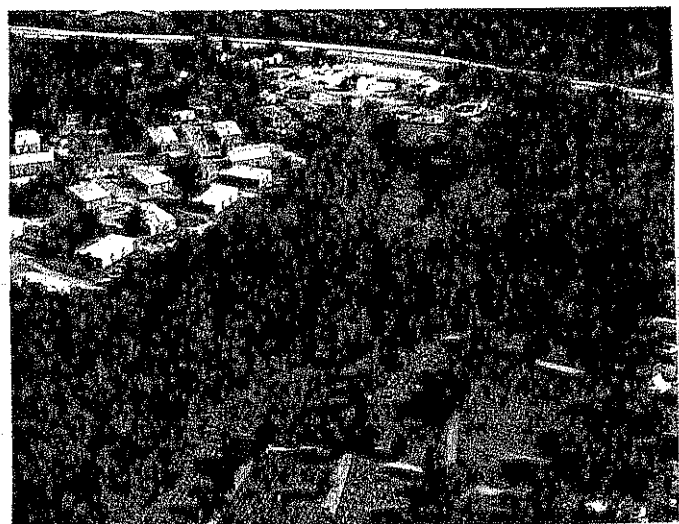
Average Annual Costs \$ 5,472.77



black\_brook-19.jpg



black\_brook-20.jpg



black\_brook-22.jpg



black\_brook-23.jpg

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**Black Brook Dam Removal**  
**Manchester, NH**  
**Cost Estimate**

Page 1

11/15/2004

I. <u>LABOR (4 men crew)</u>	Labor Cost	Duration (days)
Mobilization		3
Labor Cost - (\$23.46/hr x 8 hrs/day x 4men x 3 days)	\$2,252.16	
Site Preparation & Water Control		2
Labor Cost - (\$23.46/hr x 8hrs/day x 4 men x 2 days)	\$1,501.44	
Demolition and Debris Removal		10
Labor Cost - (\$23.46/hr x 8 hrs/day x 4men x 10days)	\$7,507.20	
Demobilization and Restoration		8
Labor Cost - (\$23.46/hr.x 8 hrs/day x 4 men x 8 day)	\$6,005.76	
<b>Total Labor Cost=</b>	<b>\$17,266.56</b>	
<b>Total # of Days=</b>		<b>23</b>
II. <u>EQUIPMENT</u>		
In-House Rental (See attached "Dam Project Equipment Rental sheet for details)		
	\$4,652.00	\$4,652.00
Rental - Excavator w/ Hammer		
(1 week @\$3,500/wk)	\$3,500.00	
Rental - Excavator w/ thumb		
(2 weeks @ \$2,500/wk)	\$3,000.00	
<b>Total equipment cost =</b>	<b>\$11,152.00</b>	
III. <u>MATERIALS</u>		
Misc. - rip-rap, gravel, turbidity curtains, silt fence, etc.	\$6,000.00	
<b>Total Materials Cost =</b>	<b>\$6,000.00</b>	

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**Black Brook Dam Removal**  
**Manchester, NH**  
**Cost Estimate**

Page 2

11/15/2004

**V. PLANNING & PROJECT OVERSIGHT**

4 weeks @ \$1,500 per week \$6,000.00

In-State Travel- 4 weeks @ 60mi/day, \$.375/mi \$450.00

**Total Engineering Cost = \$6,450.00**

**VIII. Summary**

A. Labor \$17,266.56

B. Equipment \$11,152.00

C. Materials \$6,000.00

G. Planning & Project Oversight \$6,450.00

F. 20% contingencies \$8,173.71

**Total Project Cost = \$49,042.27**

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## Dam Project - Equipment Rental

### Project Estimate

**Dam Project:** Black Brook Dam Removal

**Dam No.:** PD 150.07

Equipment/Item	Class	No. of Days	Daily Rate	No. of Hours	Hourly Rate	Total \$
Brush Hog - WOODS	N/A		\$35.00		\$0.00	\$0.00
Brush Hog - JOHN DEERE	N/A		\$35.00		\$0.00	\$0.00
Brush Hog - JOHN DEERE	N/A		\$35.00		\$0.00	\$0.00
Compressor, Air (Le-Rol) (TR-552)	11001	14.00	\$11.95	84.00	\$2.22	\$353.78
Crane, Drott (ES-131)	19009		\$73.37		\$0.00	\$0.00
Crane, Quickway (ES-116)	19009		\$73.37		\$0.00	\$0.00
Crane, Quickway (ES-118)	19009		\$73.37		\$0.00	\$0.00
Dozer Backhoe TD-7	49003		\$31.78		\$0.00	\$0.00
EXCAVATOR - CASE 9010D	N/A		\$206.40		\$0.00	\$0.00
Jackhammer	N/A	5.00	\$24.00		N/A	\$120.00
Loader, Michigan (ES-135)	33002		\$52.85		\$4.00	\$0.00
Loader, Michigan (ES-77)	33002		\$52.85		\$4.00	\$0.00
Mower, Slope Master	49001		\$59.08		\$2.27	\$0.00
Mowers, Ferris	N/A		\$18.00		\$2.25	\$0.00
Mowers, Lawn (Small)	N/A		\$14.50		\$1.50	\$0.00
Saw, Hydraulic Concrete (18hp)	N/A	5.00	\$50.00	8.00	\$25.50	\$454.00
Saw, Brush	N/A		\$14.25		\$1.90	\$0.00
Saw, Chain (16"-19" blade)	N/A		\$14.25		\$1.90	\$0.00
Stomper, Stone/Compaction	N/A		\$37.50		\$2.69	\$0.00
Tractor, Ford	49001		\$9.08		\$2.27	\$0.00
Tractor, John Deere (no backhoe)	49001		\$9.08		\$2.27	\$0.00
Tractor, John Deere w/backhoe	49003		\$31.78		\$8.00	\$0.00
Trailer, 21-TON Rogers (TR-626)	53002	4.00	\$12.17	20.00	\$2.43	\$97.28
Trailer, Low-Bed 12-Ton (TR-550)	53002		\$12.17		\$2.43	\$0.00
Trailer, Hudson (TR-547)	53002		\$12.17		\$2.43	\$0.00
Trailer, Pequea (TR-670)	53002		\$12.17		\$2.43	\$0.00
Trailer, Pequea (TR-636)	53002		\$12.17		\$2.43	\$0.00
Trailer, Utility PJ (TR-464)	53002		\$12.17		\$2.43	\$0.00
Trailer, Const. Office (TR-???)	53007		\$73.37		N/A	\$0.00
Trimmers, Weed	N/A		\$14.25		\$1.90	\$0.00
Truck, 2-Ton Dump (ES114)	55010		\$44.23		\$5.89	\$0.00
Truck, 5-Ton Dump (ES115)	55011		\$11.62		\$5.86	\$0.00
Truck, 10-Wheel Dump (ES-110)	55012	20.00	\$50.52	120.00	\$7.61	\$1,923.60
Welder/Generator	11001	10.00	\$11.95	60.00	\$2.22	\$252.70
Wood Chipper 16T-300 (TR-551)	N/A		\$75.75		\$10.10	\$0.00
Wood Chipper (ES-133)	N/A		\$75.75		\$10.10	\$0.00
Wood Chipper 6" (TR-755)	N/A		\$44.25		\$5.90	\$0.00

Equipment/Item	Class	No. of Days	Daily Rate	No. of Miles	Cost/Mile	Total \$
1 Ton Crew Cab (ES113) Bill	55009	20.00	\$33.75	1,200.00	\$0.15	\$855.00
1 Ton Crew Cab (ES117) Bat Truck	55009		\$33.75		\$0.15	\$0.00
1 Ton Crew Cab (ES152) Jim	55009		\$33.75		\$0.15	\$0.00
1 Ton Dump Truck (ES 153)	55009		\$33.75		\$0.15	\$0.00
3/4 Ton PU Truck (ES 42) Chris	55015	20.00	\$23.75	1,200.00	\$0.10	\$595.00
3/4 Ton PU Truck (ES 44)	55015		\$23.75		\$0.10	\$0.00
3/4 Ton PU Truck (ES121) Old	55015		\$23.75		\$0.10	\$0.00
3/4 Ton PU Truck (ES151)	55015		\$23.75		\$0.10	\$0.00
3/4 Ton PU Truck (ES165)	55015		\$23.75		\$0.10	\$0.00
1/2 Ton Plow Truck (ES122)	55008		\$19.33		\$0.08	\$0.00

**PAGE TOTAL:** **\$4,651.36**

Signature: James W. Gallagher, Jr., P.E., Chief Water Resources Eng

Date \_\_\_\_\_



# CITY OF MANCHESTER

## Board of Aldermen

20

2/18/05 - letter  
pending estimate  
from  
Highway  
3/14/05 - " "  
4/12/05 - " "  
Planning to research  
So. Willow funds.

February 2, 2005

Members, Committee on Community Improvement  
One City Hall Plaza  
Manchester, NH 03101

Re: Improvements to Intersection at So. Willow and So. Maple Streets

Dear Sirs:

The area of the intersection of South Willow Street and South Maple Street has become a serious safety concern that will require improvements and funding. There are serious "blind corner" type issues with the curve and traffic flows.

We are asking that the Committee request the Highway Department to review the situation at this intersection and report back to this Committee with recommendations for improvements and estimated costs.

Your favorable consideration of this request would be most appreciated.

Sincerely,

Michael Garrity  
Alderman, Ward 9

Daniel P. O'Neil  
Alderman At-Large



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**

Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

March 14, 2005

CIP Committee of the Honorable Board of  
Mayor and Aldermen  
CITY OF MANCHESTER  
One City Hall Plaza,  
Manchester, New Hampshire 03101

**Attn:** Leo Bernier, City Clerk

**Re:** *Improvements to Intersection of South Willow & South Maple Streets*

Dear Committee Members:

I am writing in response to both Alderman Garrity's request for us to review the referenced intersection as well as a request from the restaurant (P.J. O'Sullivan's) owner to review the speeding traffic onto Maple Street from South Willow Street. We have attached a conceptual plan which would address both of these issues.

This plan eliminates the north/west bound turn lane onto South Maple Street, creating a stop condition. The estimated cost to construct this work is \$190,000.00.

Mr. Frank Thomas or myself are available to address any questions you may have pertaining to this matter.

Sincerely,

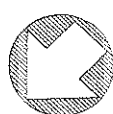
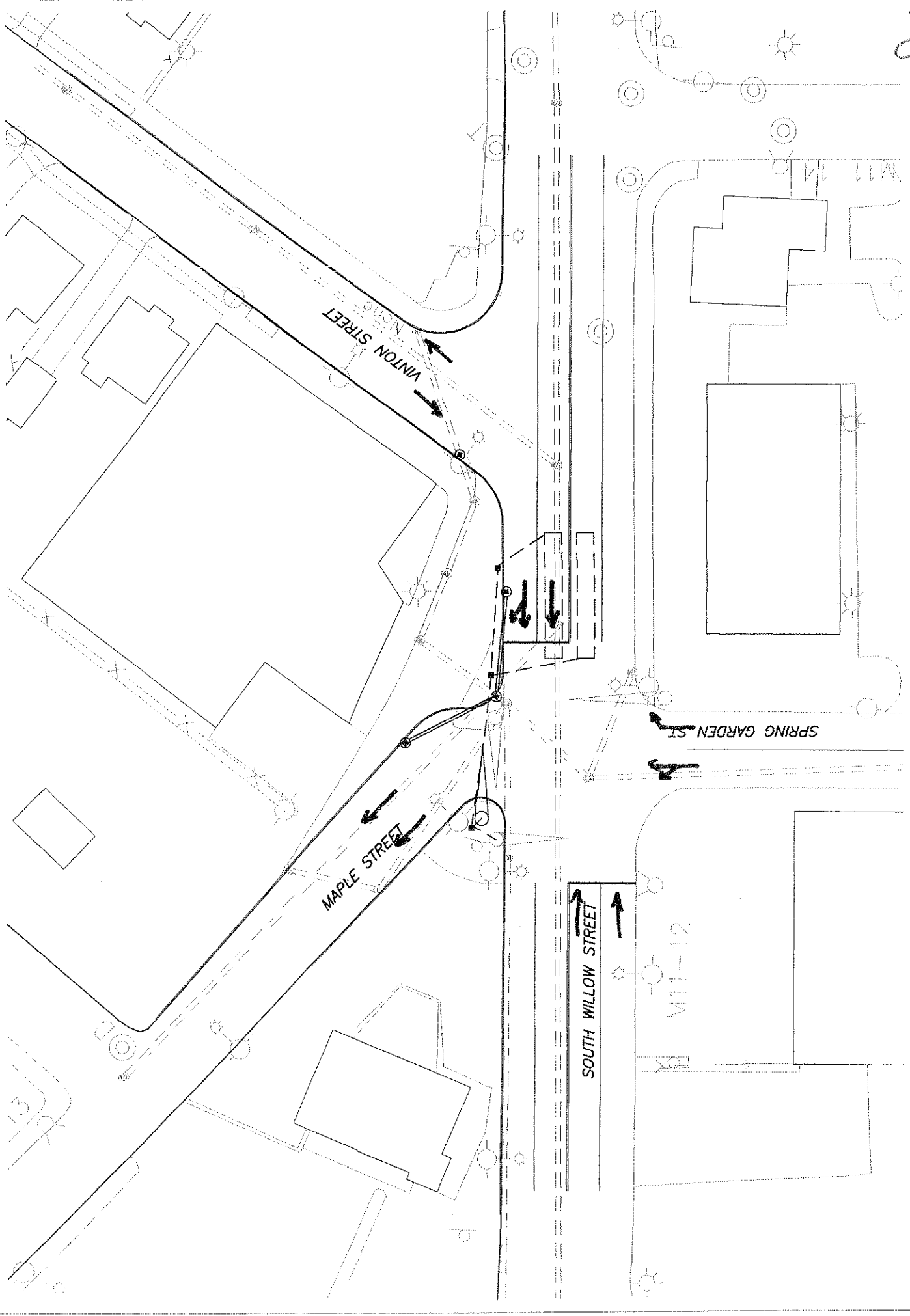
Kevin A. Sheppard, P.E.  
Deputy Public Works Director

/cd

cc: Frank C. Thomas, P.E.  
Alderman Daniel P. O'Neil  
Alderman Michael Garrity  
Bruce Thomas, P.E.  
Thomas P. Lolicata  
Robert MacKenzie

Encl.





South Willow Street at Maple Street  
SCALE: 1" = 50'

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South Willow at Maple Street							
BAT	February 14, 2005	Estimate					
Scope of work includes remove island, adjust/add drainage, traffic signal equipment relocation and concrete island work							
Number	Item Description	Price	Quantity	Price	Amount		
202.41	Removal of Existing Pipe , 0-24" Dia	LF	110	\$10.00	\$1,100.00		
202.5	Removal of Catch Basins, Drop Inlets and Manholes	EA	3	\$250.00	\$750.00		
203.1	Common Excavation	CY	723.6	\$12.00	\$8,682.67		
304.2	Gravel	CY	199.3	\$16.00	\$3,189.33		
304.3	Crushed Gravel	CY	230.7	\$22.00	\$5,075.89		
403.11	Hot Bit. Pavement Machine Method	TON	566.1	\$100.00	\$56,609.87		
403.12	Hot Bit. Pavement Hand Method	TON	50.0	\$100.00	\$5,000.00		
417.1	Coldplaning of Bituminous Surfaces	SY	221.1	\$10.00	\$2,211.11		
603.11015	15" HDPE (0-10' Deep)	LF	70	\$40.00	\$2,800.00		
604.24	Catch Basin 4' Diameter	VF	32	\$250.00	\$8,000.00		
604.6	DMH Frame and Cover, 30" Opening	EA	3	\$280.00	\$840.00		
604.82	Frame and Grate, Type B	EA	4	\$250.00	\$1,000.00		
604.87	Frame and Grate, Furnished by Others	EA	5	\$125.00	\$625.00		
608.1	3" Bituminous Sidewalk	SY	487.3	\$35.00	\$17,056.67		
609.01	Vertical Granite Curb	LF	210	\$16.00	\$3,360.00		
614.511	Concrete Pull Box	EA	3	\$300.00	\$900.00		

Number	Item Description	Price	Quantity	Price	Amount
614.7318	3" PVC Conduit, Schedule 40 (Including Specified Excavation)	LF	200	\$30.00	\$6,000.00
615	Reset Traffic Sign	EA		\$250.00	\$0.00
616.101	Traffic Signals	LS	1	\$20,000.00	\$20,000.00
618.109	Uniformed Officers and Flagmen	ALL	1	\$4,000.00	\$4,000.00
619.1	Maintenance of Traffic incl. Dustlaying	LS	1	\$5,000.00	\$5,000.00
619.2	Const. Signs and Warning Devices	LS	1	\$1,000.00	\$1,000.00
620	Calcium Chloride	TON	2	\$100.00	\$200.00
628.2	Sawed Bit. Concrete Pavement	LF	276.5	\$3.00	\$829.50
629	Testing of Materials	ALL	1	\$500.00	\$500.00
632.3106	Reflectorized Thermoplastic Pavement Marking 6", Solid Line	LF	432	\$1.50	\$648.00
632.3112	Reflectorized Thermoplastic Pavement Marking 12", Solid Line	LF	52	\$2.50	\$130.00
632.3104	Reflectorized Thermoplastic Pavement Marking 4", Double Line	LF	316	\$2.00	\$632.00
632.3601	Reflectorized Thermoplastic Pavement Arrows, Single	EA	4	\$80.00	\$320.00
641.04	Loam 4 Inches Deep	SY	5	\$3.20	\$16.00
646	Turf Establishment with Mulch	SY	5	\$1.50	\$7.50
692	Mobilization	LS	1	\$5,000.00	\$5,000.00
699	Temp. Proj. Water Pollution Control	ALL	1	\$500.00	\$500.00
	Subtotal:				\$161,983.53
	15% contingency				\$24,297.53
	Total:				\$186,281.06
	Use:				\$190,000

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**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**

Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

April 11, 2005

C.I.P. Committee of the  
Honorable Board of Mayor and Aldermen  
One City Hall Plaza,  
Manchester, New Hampshire 03101

**Attn:** Leo R. Bernier, City Clerk

**Re:** *Improvements to Intersection of S. Willow and S. Maple Streets*

Dear Committee Members:

As a follow-up to my March 14<sup>th</sup> letter, I am attaching an optional estimate for the construction of the referenced project. The attached estimate, in the amount of \$60,000 would be the cost of the work should the construction be performed by City crews.

I will be available to address any questions you may have on this matter.

Sincerely,

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

/cd

cc: Frank C. Thomas, P.E.  
Alderman Daniel P. O'Neil  
Alderman Michael Garrity  
Thomas P. Lolicata, Traffic Dir.  
Robert MacKenzie, Planning Dir.

Encl.

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# ESTIMATE

South Willow St. & Maple St. Intersection Improvemments

B.A.T. March 15, 2005

## Project Description:

City Forces Estimate for removing the island, adjust/add drainage, traffic signal equipment relocation and removing the northbound Maple Street slip by lane.

QUANTITY	UNITS	ITEMS	UNIT PRICE	TOTAL ITEM COST
<b>ROADWAY MATERIALS</b>				
152	TON	3/8" Wearing Course	\$28.00	\$4,263.27
296	TON	3/8" Base Course	\$28.00	\$8,292.82
697	TON	18" RAP Base	\$6.00	\$4,181.00
180	LF	Vertical Granite Curb	\$12.00	\$2,160.00
30	LF	Curved Vertical Granite Curb	\$18.00	\$540.00

**SUBTOTAL \$19,437.09**

## DRAINAGE MATERIALS:

4	EA	Type B Frames and Grates	\$155.29	\$621.16
4	EA	Round Slab Top 48"	\$85.00	\$340.00
32	VF	48" Dia. Riser	\$40.00	\$1,280.00
4	EA	48" Dia. Base	\$160.00	\$640.00
16	TON	3/4" Stone	\$7.49	\$121.37
18	TON	Sand Fill	\$1.50	\$26.25
70	LF	15" Dia. HDP Pipe	\$4.22	\$295.40

**SUBTOTAL: \$3,324.18**

## MISCELLANEOUS MATERIALS:

0	LS	Erosion Control	\$1,000.00	\$0.00
1	LS	Construction Signs	\$500.00	\$500.00
2	CY	Loam (4")	\$12.80	\$25.60

**SUBTOTAL: \$525.60**

ROADWAY MATERIALS:	\$19,437.09
DRAINAGE MATERIALS:	\$3,324.18
MISCELLANEOUS MATERIALS	\$525.60

**SUBTOTAL (MATERIALS): \$23,286.86**

**ADD 15% (OF VALUE OF MATL.): \$3,493.03**

**TOTAL (MATERIALS): \$26,779.89**

## CONTRACT ITEMS:

1	ALL	Police Officers	\$4,000.00	\$4,000.00
1	LS	Striping	\$865.00	\$865.00
1	LS	Traffic Signals	\$26,900.00	\$26,900.00

**SUBTOTAL: \$31,765.00**

**TOTAL PROJECT: \$58,544.89**

**USE: \$60,000**

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WESTON OBSERVATORY RESTORATION COMMITTEE

4/12/05 - Tabbed

April 12, 2005

City of Manchester CIP Committee  
1 City Hall Plaza  
Manchester, NH 03101

To The CIP Committee,

The Weston Observatory Restoration Committee met on April 5 to discuss the 2005 restoration project. The committee identified the observatory restoration needs. The observatory needs a new deck. The stonework needs repointing. The windows needs to be removed and refit. The metal staircase needs sandblasting and painting. The observatory needs electrical upgrading to comply with city codes. All of the above mentioned work is estimated to cost \$45,000.

The committee is working on a capital campaign to raise funds to match the city's contribution. We are requesting \$22,500 at this time with the remaining funds to be raised through grant writing and private contributions. Unless the city contributes to this campaign, it is unlikely that the committee would receive any grant funding from foundations. This is a city owned historic landmark in need of attention.

We would like to present to you an accurate estimate of all work to be done. We have identified local businesses wanting to begin work immediately if the city is willing to contribute their portion of this project. The committee will be meeting in May @ City Hall and in June with neighbors @ Hillside Middle School.

Our goal is to restore the observatory and the grounds surrounding the building to allow the community to once again enjoy this small parkland with incredible views. We will also develop a yearly maintenance plan and a self-sustainable plan for future. A cost analysis will be submitted upon request and monthly accounting reports will be given to the CIP committee for review.

We thank you for the consideration.

Sincerely,



Jane Beaulieu  
Project Chair

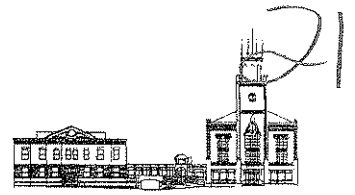


Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development


Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

### Memorandum

To: Committee on Community Improvement Program

From: Robert S. MacKenzie   
Director of Planning & Community Development

Date: April 12, 2005

Subject: Weston Observatory

The Weston Observatory is a key City landmark that is located on Oak Hill overlooking Derryfield Park and the City. The building is listed on the National Register of Historic Places. It was last improved approximately 30 years ago. In order to improve security in the area, vehicular access to the Observatory was blocked off several years ago.

Given its landmark status, we would recommend the following steps:

- 1) That a professional evaluation be done of structural, mechanical and cosmetic aspects of the building with a recognition of its National Register status.
- 2) That a site evaluation be conducted to both improve its setting and to properly make recommendations on vehicular access, pedestrian access, site security and operational program.

It is likely that the evaluation will take a couple of months and would make recommendations on prioritized capital improvements and operational methods. It is likely that the evaluation would take a few thousand dollars. It is recommended that the funds for this evaluation come from the existing Derryfield Park improvement program.

If you have any questions, we will be available at your next meeting.

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 FAX: (603) 624-6529  
E-mail: [planning@ci.manchester.nh.us](mailto:planning@ci.manchester.nh.us)  
[www.ci.manchester.nh.us](http://www.ci.manchester.nh.us)